

# Crawley Borough Council

**Report to Cabinet  
26<sup>th</sup> June 2019**

**Financial Outturn 2018/19**

**Budget Monitoring - Quarter 4**

**Report of the Head of Corporate Finance FIN/472**

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## **1. Purpose**

- 1.1 The report sets out a summary of the Council's outturn for the year for both revenue and capital spending for the financial year 2018/19. It identifies the main variations from the approved spending levels and any potential impact on future budgets.

At Quarter 3 there was a projected transfer to reserves from the general fund of £405,000, the actual transfer to reserves was £425,181, this was transferred to the General Fund reserve.

At Quarter 3 there was a projected surplus on the Housing Revenue Account of £397,000, the actual additional transfer for investment in the maintenance and building of future housing was £401,000.

With regards to capital spending, £45.211m was spent in the year, this included £26.085m on new housing development. The revised budget is £48.663m.

## **2. Recommendations**

- 2.1 The Cabinet is recommended to:

- a) **Note the outturn for the year 2018/19 as summarised in this report.**
- b) **Note the allocation of S106 to specific schemes within the Crawley Growth Programme as outlined in paragraph 8.12.**
- c) **Note the Crawley Growth Programme elsewhere on this agenda will impact upon the capital programme.**
- d) **Agree a supplementary capital estimate of £40,000 which will be funded from S106 contributions for the Memorial Gardens as outlined in paragraph 8.14 of the report.**

## **3. Reasons for the Recommendations**

To report to Members on the outturn for the year compared to the approved budget for 2018/19.

## 4. Background

- 4.1 As part of the Budget Strategy, the Council has in place robust budget monitoring systems to ensure that unapproved overspends are avoided. The Council also manages and analyses underspending to identify potential savings that could help meet current and future years' priorities.
- 4.2 Budget monitoring is undertaken on a monthly basis with budget holders. There are quarterly budget monitoring reports to Cabinet with the Corporate Management Team receiving regular update reports on key areas and any other areas of concern. The Overview and Scrutiny Commission also have the opportunity to scrutinise expenditure. Quarterly monitoring information is also included in the Councillors' Information Bulletin.
- 4.3 This report outlines the final outturn for 2018/19.

## 5. Budget Monitoring Variations

### 5.1 General Fund

The table below summarises the variances in the relevant Portfolio.

[F indicates that the variation is favourable, U that it is unfavourable]

Further details of these variances are provided in Appendix 1(i & ii) attached to this report.

	Variance at Quarter 4 £'000		Variance at Quarter 3 £'000
Cabinet	(6)	F	5
Public Protection & Community Engagement Resources	(23)	F	(47)
Housing	(76)	F	(89)
Environmental Services & Sustainability	(435)	F	(105)
Wellbeing	(185)	F	(4)
Planning & Economic Development	74	U	5
	445	U	66
Investment Interest	(175)	F	(236)
Other year end financing	1	U	-
Tilgate Investment reserve transfer	10		-
Grant for Business Rates Levy Surplus	(55)	F	-
<b>TOTAL SURPLUS</b>	<b>(425)</b>	<b>F</b>	<b>(405)</b>

In addition £9,766 was transferred to the reserve for investment in Tilgate Park and Nature Centre as part of the five year plan.

The Government announced in the 2019/20 finance settlement that the Business Rates Levy Account was in surplus and that it was to redistribute this surplus to local authorities. Crawley's share was £54,993.

## **5.2 Significant variances over £20,000**

### **5.2.1 Cabinet**

There was an adjustment of £20,000 in respect of pension costs relating to previous years as advised by the pension administrator Capita, they had charged another organisation in error.

### **5.2.2 Public Protection & Community Engagement**

There was an underspend of £22,000 to voluntary organisations grants paid.

### **5.2.3 Resources**

Previously reported underspends due to IT Business Support vacancies have been reduced through the purchase of additional hardware.

An underspend of £23,000 on Print Services was due to outsourcing costs not being incurred. The outsourcing costs were estimated in anticipation of the demolition of the Town Hall.

### **5.2.4 Environmental Services & Sustainability Services**

There was additional income from car park management fees of £47,000, and increased revenue from the issue of licences of £28,000. Future target income will be reviewed to reduce the budget gap.

There were savings of £47,000 in staff and expenses in respect of the regeneration of the shrub beds and savings, this was due to delays getting the team set up. The service is now fully operational.

Budgeted expenditure on landings at Snell Hatch cemetery were delayed due to the weather resulting in an underspend of £33,000. This is in the process of being completed in Quarter 1 2019/20.

### **5.2.5 Housing Services**

The Homelessness Reduction Act had anticipated additional costs which have been mitigated, to some extent, by changes made to the Council's allocations policy and unexpected grant funding which came in at the end of the year in respect of Homelessness support.

Additional Government Grant in respect of the management of Universal Credit transfer to the DWP was received late in the financial year. In addition there were more overpaid benefit cases raised and recovered.

Due to West Sussex County Council's significant budget reductions on 'Housing Related Support' we will be moving money from this underspend to the Council's reserves to address increasing costs around homelessness provision in the coming year.

### 5.2.6 Wellbeing

Installation of a security fence and equipment at Metcalf Way Vehicle workshop was an additional cost in Quarter 4 of £20,000.

Additional hire costs whilst waiting for delivery of new vehicles and costs associated with a tipper being stolen totalled £35,000.

An overspend of £34,000 was incurred in the maintenance and replacement of bridges, footpaths and walls. These were emergency works required on health and safety grounds and were identified as part of the Shrub Bed project.

Under recovery of income of £21,000 from Manor Royal District maintenance due to less work being requested.

Extra income was received in the quarter of £39,000 from the revised contract with Everyone Active (K2).

### 5.2.7 Planning & Economic Development

Planning income has fallen considerably over the year despite the 20% fee increase applied at the end of 2017/18 (this was an increase recommended by Central Government). Brexit uncertainty is considered a large factor in this fee drop and the unfavourable variance of £94,000 at the end of the financial year which is £68,000 less income than projected at Quarter 3. The Head of Economy and Planning will be reviewing the situation and looking for mitigations in the new financial year.

Commercial Property underachieved income of £315,000 relates to a delay in settling a number of rent reviews and lease renewals. These were expected to be completed before the end of the year, which would have resulted in additional income for the Council, as any uplift in rent is backdated to the review date in the lease. These are now likely to be settled in 2019/20. Further details will be reported in Q1 2019/20 Budget Monitoring.

Staff vacancies in the Forward Planning department resulted in savings of £29,000.

### 5.2.8 Investment Interest & Other Income

Income from the shared equity scheme is volatile as it is linked to house prices. There has therefore been a shortfall of £61,000 income than previously projected.

There were several payments from the Government at the end of the financial year, these have been carried forward for future use. In addition, there was an unringfenced grant of £54,000 (Business rates levy surplus) received and a surplus on the Business Rates Equalisation Reserve of £569,000 was transferred to the General Fund reserve as per the Budget Strategy report.

Total transfer to the General Fund Balances was therefore £995,000 in 2018/19, and £9,766 to the Tilgate Park Investment Reserve.

## 6. Virements

Virements up to £50,000 can be approved by Heads of Service under delegated powers and reported to Cabinet for information. Virements over £50,000 require approval from Cabinet.

There were no virements in the period.

## 7. Council Housing Service – Revenue

7.1 The table below provides details of the 2018/19 HRA variances.

### HOUSING REVENUE ACCOUNT

	Q4 Variation £000's		Q3 Variation £000's
Income			
Rental Income	(178)	F	(197)
Other Income	(130)	F	(110)
Interest Received on balances	18	U	0
	(290)	F	(307)
Expenditure			
Employees	(157)	F	(82)
Repairs & Maintenance	85	U	8
Other running costs	(39)	F	(16)
Support services	0	-	0
	(111)	F	(90)
Net (Surplus) / Deficit	(401)	F	(397)
Available to fund future investment in housing	401		397

Further details of these variances are provided in Appendix 1(iii & iv).

- 7.2 Rental income - Additional Rental income from Voids let at target rent and less RTBs than forecast.
- 7.3 Other income - Additional income recovered from leaseholders and recovered costs on repairs.
- 7.4 Employees - Savings in various departments due to vacancies in Lifeline and Leasehold. Savings were also made in the areas of reduced agency costs and general reductions in expenditure in Sheltered Housing and Policy and Engagement.
- 7.4 Repairs and Premises costs – Increased expenditure due to asbestos surveys and external redecorations.
- 7.5 Other running costs – Savings in Policy and Engagement costs and Budget Review savings were offset by an increase in dwellings insurance premiums

## 8. Capital

8.1 The table below shows the 2018/19 capital outturn and proposed carry forward into 2019/20. Further details on the Capital Programme are provided in Appendix 2 to this report.

	Original Budget 2018/19	Revised Budget 2018/19	Outturn 2018/19	Under/ (overspend)	Re-profiled to/(from) future years
	£000's	£000's	£000's	£000's	£000's
Cabinet	2,267	2,545	2,120	0	425
Environmental Services & Sustainability	1,430	863	825	5	33
Housing Services	7,251	1,862	1,870	0	(8)
Planning & Economic Development	1,124	1,512	1,267	0	245
Resources	519	183	94	0	89
Wellbeing	1,993	1,511	1,472	139	(100)
<b>Total General Fund</b>	<b>14,584</b>	<b>8,476</b>	<b>7,648</b>	<b>144</b>	<b>684</b>
Council Housing	43,802	40,187	37,562	326	2,298
<b>Total Capital</b>	<b>58,386</b>	<b>48,663</b>	<b>45,210</b>	<b>470</b>	<b>2,982</b>

The original budget was £58.386m this was revised during the year and reduced to £48.663m

- 8.2 There is slippage on the Queens Square Improvement project, this sum will be used for the future maintenance of the square. Negotiations are in place in order to ring-fence these sums.
- 8.3 The flooding budgets are being reviewed and our consultants the Project Centre have provided a report with recommendations. This has been discussed by the Capital Project Assurance Group (CPAG) and it has been agreed that the next steps were to complete a business case template suitable for assessing flooding work (based on the report findings) and use that to reprioritise the programme. This is underway and it is anticipated that this will be completed in June 2019. Once this reprioritisation has been completed and agreed by CPAG and the portfolio Holder, we will be able to update the programme as to which schemes will remain in 2019/20 and which ones will be pushed further back in the programme.
- 8.4 The Disabled facilities grant for 2019/20 funded by the Government Better Care Fund has now been released we have added £860,494 to the capital programme. The full year budget is now £1,153,113. The service is demand led and dependant on referrals from West Sussex Council Occupational Therapists Service (OTs). Referrals are dealt with as soon as they are received from OTs and it is anticipated that we spend the whole budget within year. In addition £150,000 HNIP (Heat Networks Investment Project) has been received and added to the Heat Network budget.
- 8.5 Crawley Growth Programme (CGP)–  
Queensway and the Pavement:  
The project is progressing well and in some areas, is ahead of the agreed programme. This has been aided by the favourable weather conditions experienced during the first

few months of construction. This scheme remains on track to be delivered on time and within budget of £2,200,000.

Manor Royal and Town Centre Cycle Improvements:

This is a three year project running from March 2018 to March 2021. The first phase of the project is the concept design stage which has now just been completed.

Station Gateway:

There have been protracted negotiations between Crawley Borough Council, Arora and WSCC with Network Rail and GTR in regard to the detailed designs process for the proposed new railway station forecourt. These have taken longer than forecast, which caused a delay in the commencement of the detailed design programme. The detailed designs are currently being worked on and are expected to be finalised in the autumn, ahead of a full planning application for the Friary Way/Bus Station area. The precise timing for the delivery of the Station Gateway improvement works will be clarified in the autumn but the improvement works will not commence until 2020/21 at the earliest.

Three Bridges Station:

The Three Bridges Station project is being delayed due to the need to do further traffic modelling than was originally planned creating a delay in the scheduling. There is a need to get the traffic modelling correct before the project can move forward.

- 8.6 Work on a number of ICT projects is ongoing resulting in £85,000 being slipped to 2019/20. These include on-line self-service, mobile working, and VPN replacement. Some of these are now linked to the Windows 10 rollout which will be completed by December 2019.
- 8.7 The Council were able to take early delivery of vehicles that are part of our vehicle replacement programme requiring £131,090 to be brought forward from 2019/20 budget. This spend was approved as part of the vehicle replacement programme in Quarter 2 of 2018/19. This has resulted in hire vehicles being returned which will reduce revenue expenditure.
- 8.8 Revealing the Tree – The Crawley Museum whole scheme budget agreed with the Heritage Lottery Fund (HLF) was set out as a traditional procurement with separate elements shown for respective design team consultant fees. In seeking to ensure a competitive tender process, the tender progressed as a two stage design and build. Meaning that some of the budget items were then absorbed by the main contractor. In addition to this the budget included a number of contingency amounts that were agreed by Project Management with the HLF that were not required. The project has been delivered with an underspend of £136,380 which results in savings to both Crawley Borough Council and the Heritage Lottery Fund.

The project has been well received with visitor number increasing from approximately 1,000 per annum to 7,857 in the first 10.5 months of opening. The full opening year visitor figure is likely to be between 8,500 and 9,000 against a forecast of 7,000.

- 8.9 Crawley Homes Planned Maintenance  
There have been a higher level of Kitchen and Bathroom installations due to voids and repairs, which can be attributed to the ageing condition that are now beyond repair. The previous decent homes programme commenced approximately 10 years ago with over 4,500 kitchens being installed. However the remaining stock that were not included will now require more investment to replace on-going failures.

The Sheltered housing capital budget has seen an overspend due to the main passenger lift failing at Carey House after the Quarter 3 report resulting in an unforeseen replacement cost of £65,000. Budgets have been re-profiled accordingly.

## 8.10 New Build Schemes-

### HRA Developments:

The contract has now been awarded for the delivery of 3 smaller HRA developments (151 London Road; Woolborough Road; 257/259 Ifield Road). These developments have been linked together to achieve Value for Money, but there has been a delay in obtaining information from the Contractor for the contract particulars. The Contractor is now in the pre-construction phase with commencement in May/June.

### Bridgefield House:

Our predictions for this scheme have been based on the cash flow predictions given to us by the Developers. In this case, the Developers did not get sign off for the external materials planning condition when predicted, therefore the contractor revised their programme and cashflows to reflect this after Quarter 3 monitoring had been completed.

They are now still on programme (in fact still slightly in advance) but they were hoping to be well advanced on the programme at the end of Quarter 4 rather than the current position.

### Forge Wood Phase 3:

This phase of Forge Wood has been delivered ahead of schedule. The developers have revised the way they are working around the site which has meant that more of Crawley's units were available for occupation earlier than predicted.

- 8.11 In the fourth quarter of 2018/19 five Council Houses with a sale value of £982,400 were sold, compared to five in the fourth quarter last year. Of these receipts, £258,198 was paid over to the Government with the balance being retained by the Council with £232,954 available for general capital investment and £491,584 set aside for 1-4-1 receipts. [The 1-4-1 arrangement is one where the Council retains a larger proportion of right to buy receipts than they otherwise would, in return for a commitment to spend the additional receipts on building or acquiring properties.]

The total number of properties sold in 2018/19 was 41, compared to 52 in 2017/18.

- 8.12 The total cumulative 1-4-1 receipts retained is £29,676,223 which can be used to fund 30% of any expenditure on new affordable housing. It cannot be used on schemes supported by HCA Funding or for shared ownership/equity schemes.
- 8.13 In June 2018 the Cabinet approved the increase of the capital programme allocation to the Crawley Growth Programme by £587,595, of received S106 developer contributions.

The schemes below have now been through the established Crawley Borough Council S106 approval process and have been allocated to specific schemes within the Crawley Growth Programme, leaving a balance of £327,637 of S106 to be identified to the programme.

### Manor Royal Super hubs - £67,439.74

<b>Planning Application</b>	<b>Site Address</b>	<b>Amount Allocated to Schemes</b>
CR/2011/0660/FUL	Eastleigh House, 78 Gatwick Road	£5,738.00
CR/2014/0764/OUT	Thales, Gatwick Road (Parcel 2)	£14,124.10
CR/2011/0408/FUL	Aerotron, Westley House, Jenner Road	£3,048.00
CR/2014/0760/FUL	Land Off London Road & Fleming Way	£25,588.23



CR/2014/0760/FUL	Land Off London Road & Fleming Way	£18,941.41
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Manor Royal Walking and Cycling - £96,248.77

Planning Application	Site Address	Amount Allocated to Schemes
CR/2005/0449/FUL	177-185 Woodfield Rd	£32,400.00
CR/2007/0239/FUL	Crawley Business Quarter Plot E	£7,002.21
CR/2014/0261/FUL	Dualit, County Oak Way, Langley Green	£1,511.00
CR/2009/0325	Hazelwick Mill Lane	£2,465.00
CR/2006/0714	Hazelwick Mill Lane	£6,323.82
CR/2006/0355	174/180 Woodfield Road	£11,402.00
CR/2005/0580/FUL	Glaxosmithkline Manor Royal	£31,200.00
CR/2005/0245	56-60 Tinsley Lane	£3,944.74

Town Centre Walking and Cycling - £96,269.94

Planning Application	Site Address	Amount Allocated to Schemes
CR/2005/0714/FUL	Fairview (Old Crawley Leisure Centre), Three Bridges	£34,987.00
CR/2005/0398/OUT, CR/2006/0647/FUL & CR/2008/0185/NCC	Land At The Junction Of Pegler Way And Ifield Road, West Green, Crawley	£22,075.00
CR/2008/0395/FUL & CR/2009/0111/FUL	Haslett Avenue West & 29-35 High Street, Northgate	£39,000.00
CR/2006/0714	Hazelwick Mill Lane, Three Bridges	£ 207.94

- 8.14 The Memorial Gardens Play Improvements wish to deliver an accessible large central Multi-play feature that also affords access for wheelchair users as well as a larger number of wheelchair accessible features and equipment. The improvement within the Memorial Gardens will give the opportunity to restore the historic Alice in Wonderland mosaic that is at present being stored at Tilgate Park but used to reside in Queens Square, into a picnic area within the Memorial Gardens. These works will need an increase in the capital budget of £40,000 which will all be funded from S106 monies. Cabinet are therefore **Recommended** to approve and additional £40,000 for Memorial Gardens Play Improvements funded from S106.

Planning Application	Site Address	Amount Allocated to Schemes
Cr/2011/0431/ful & cr/2014/0362/ncc	Land To The East And South Of Pegler Way And To The West Of High Street Comprising 100 High Street (Bar Med) And Former Sussex House And Car Park, West Green	£20,000
Cr/2005/0714/ful & cr/2010/0073/ncc	Crawley Leisure Centre Site, Haslett Avenue, Three Bridges, Crawley	£9,653
Cr/2008/0627/ful	Barley House, Barley Close, Southgate	£7,547

Cr/2012/0361/ful	22 The Boulevard, Northgate, Crawley	£1,285
Cr/2012/0442/ful	9 Caffins Close, Northgate, Crawley	£1,211
Cr/2012/0507/ful	6 Woodfield Road, Northgate, Crawley	£304

## **9. Background Papers**

2018/19 Budget and Council Tax FIN/434

Treasury Management Strategy 2018/19 FIN/433

Budget Strategy 2019/20 – 2023/24 FIN/417

2018/2019 Budget Monitoring – Quarter 2 FIN/456

2018/2019 Budget Monitoring - Quarter 3 FIN/466

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**REVENUE MONITORING SUMMARY 2018/19  
GENERAL FUND**

	Original Budget £000's	Latest Budget £000's	Outturn £000's	Variance £000's	
Cabinet	1,263	1,397	1,391	(6)	F
Public Protection & Community Engagement Resources	1,659	1,777	1,754	(23)	F
Environmental Services & Sustainability	1,285	1,400	1,324	(76)	F
Housing	5,882	6,015	5,830	(185)	F
Wellbeing	2,589	2,976	2,541	(435)	F
Planning & Economic Development	8,314	9,722	9,796	74	U
	(2,815)	(1,417)	(971)	445	U
<b>Total Portfolio</b>	18,176	21,870	21,664	(206)	F
Depreciation	(3,596)	(3,940)	(3,940)	0	
Renewals Fund	400	400	400	0	
Investment Interest	(848)	(863)	(1,038)	(175)	F
New Homes Bonus	(1,467)	(1,467)	(1,467)	0	
Transfer to Tilgate Park Investment reserve			10	10	
Grant - Business Rates Levy Surplus		0	(55)	(55)	F
Year-end Financing	0	(1,971)	(1,970)	1	U
<b>Transfer to General Fund Reserve</b>			<b>425</b>	<b>425</b>	
<b>Sub Total</b>	12,665	14,029	14,029	(0)	
Funded by -	0				
Council Tax	(6,930)	(6,930)	(6,930)	0	
RSG	(575)	(575)	(575)	0	
NNDR	(5,160)	(6,524)	(6,524)	0	
<b>Sub Total</b>	(12,665)	(14,029)	(14,029)	0	
<b>Transfer from Business Rates Equalisation Reserve</b>	0	0	570	570	
<b>Net Transfer (from) / to General Fund Reserve</b>	0	0	995	995	

**Main Variations identified for 2018/19 - General Fund**

Appendix 1 (ii)

**Cabinet**

Insurance Premiums – changes in discount rate on claims  
 Back dated pensions adjustment for previous years  
 Vacancies in the Finance team  
 Vacancy - Transformation Officer  
 Minor variations – various small variations across portfolio

**Public Protection & Community Engagement**

Vacant Community Development Manager post  
 Unfilled hours NASB team  
 Underspend to voluntary organisations  
 Minor variations

**Resources**

Vacancy in HR for part of the year, now fully staffed  
 Unfilled hours in Legal - to be filled pending staffing restructure  
 Additional air conditioning units in Town Hall (can be re-used once decanted)  
 Vacancies in IT Business Support  
 Print Services savings – savings in outsourcing  
 Minor variations – various areas

**Environmental Services & Sustainability**

Car parking – increased management fee income  
 Snell Hatch Cemetery – landings  
 Licensing – increased revenue  
 Shrub Beds – savings in casual staff and expenses  
 Environmental Health standby allowance misreported Q1  
 Minor variations (various)

**Housing**

Benefits – increased income from the DWP for Universal Credit  
 Increased recovery of overpaid benefits  
 HMRC – funding for data matching exercise  
 Temporary Accommodation – effective management /allocations policy  
 Minor variations

	Q4 Variation £000's	Q3 Variation £000's	
	24	24	ongoing
	20	-	one-off
	(56)	(37)	one-off
	(25)	(14)	review
	31	32	
	<b>(6)</b>	<b>5</b>	
	(7)	(16)	review
	(21)	(23)	review
	(22)	-	review
	27	(8)	
	<b>(23)</b>	<b>(47)</b>	
	(26)	(7)	one-off
	(41)	(30)	under review
	21	22	one-off
	(4)	(52)	one-off
	(23)	-	one-off
	(3)	(22)	
	<b>(76)</b>	<b>(89)</b>	
	(47)	-	review
	(33)	-	one-off
	(28)	-	one-off
	(47)	-	one-off
	(15)	(15)	review
	(15)	11	
	<b>(185)</b>	<b>(4)</b>	
	(94)	(54)	ongoing
	(60)	(40)	ongoing
	(30)		one-off
	(250)	-	review
	(1)	(11)	
	<b>(435)</b>	<b>(105)</b>	

**Wellbeing**

Vacant posts in the community facilities team	(20)	(19)	one-off
Additional staff –equipment to clean Queen’s Square	35	35	one-off
Vacant post and unfilled hours in Play	(16)	(23)	one-off
Vacant Post, Metcalf Way vehicle workshop	(25)	(20)	one-off
Metcalf Way – Security equipment and fence	20	-	one-off
Replace stolen equipment at Bewbush satellite site	9	9	one-off
Patch working – hire of vehicles and settlement for stolen tipper	35	-	one-off
Maintenance – overspend on infrastructure	34	-	one-off
MR District Maintenance – under recovery of income	21	-	ongoing
K2 Leisure – Additional income from new leisure contract	(39)	-	ongoing
Minor Variations	20	23	

	Q4 Variation £000's	Q3 Variation £000's	
	<b>74</b>	<b>5</b>	
	<b>(15)</b>	<b>(15)</b>	ongoing
	94	26	one-off
	52	35	one-off
	345	30	one-off
	(29)	-	one-off
	(2)	(10)	
	<b>445</b>	<b>66</b>	
	<b>(206)</b>	<b>(169)</b>	
	(175)	(236)	one-off
	10	-	
	(55)	-	
	1	-	
	<b>(425)</b>	<b>(405)</b>	

**Planning & Economic Development**

Additional income for pre-planning application advice	(15)	(15)	ongoing
Reduced planning application fee income	94	26	one-off
Vacancy provision not met and back filling 2 maternity posts in the development management service. 4 day public inquiry in May 2018 has incurred significant legal costs.	52	35	one-off
Variations in commercial property income	345	30	one-off
Forward Planning - vacancy savings	(29)	-	one-off
Minor variations	(2)	(10)	

**TOTAL GENERAL FUND VARIANCES**

Investment interest above budget	(175)	(236)	one-off
Transfer to Tilgate Park Investment Reserve	10	-	
Grant – Business rates Levy Surplus	(55)	-	
Year-end Financing	1	-	

**TRANSFER TO GENERAL FUND RESERVE**

<b>HOUSING REVENUE ACCOUNT</b>			
<b>Expenditure Description</b>	<b>Latest Estimate</b> £'000s	<b>Outturn</b> £'000s	<b>Variation</b> £'000s
<b>Income</b>			
Rental Income	(44,697)	(44,875)	(178)
Other Income	(2,022)	(2,152)	(130)
Interest received on balances	(209)	(191)	18
<b>Total income</b>	<b>(46,928)</b>	<b>(47,218)</b>	<b>(290)</b>
<b>Expenditure</b>			
Employees	3,608	3,451	(157)
Repairs & Maintenance	10,515	10,600	85
Other running costs	2,133	2,094	(39)
Support services	2,673	2,673	0
	<b>18,929</b>	<b>18,818</b>	<b>(111)</b>
<b>Net (Surplus) / Deficit</b>	<b>(27,999)</b>	<b>(28,400)</b>	<b>(401)</b>
Use of Reserves:			
Debt Interest Payments	8,309	8,309	0
Depreciation, Revaluation & Impairment	6,437	6,437	0
Financing of Capital Programme & Transfer to Housing Reserve for future investment	13,253	13,654	401
<b>Total</b>	<b>27,999</b>	<b>28,400</b>	<b>401</b>

**Main Variations Identified - Housing Revenue Account**

	Q4 Variation £'000s	Q3 Variation £'000s
<b>Income</b>		
<u>Rental Income</u>		
Dwellings rental income - Voids re-let at target rent	(197)	(197)
Investment Property income	19	-
<u>Other Income</u>		
Additional Income recovered from leaseholders	(90)	(83)
Recoverable work by repairs	(31)	(23)
Interest rates below budgeted	18	-
Minor variations	(9)	(4)
	<b>(290)</b>	<b>(307)</b>
<b>Employees</b>		
Approved growth bids vacant for beginning of the year	(23)	(23)
Sheltered Housing additional savings	(15)	(15)
Lifeline in year vacancies	(19)	(19)
Policy & Engagement staff expenditure	(36)	(27)
Leasehold staff vacancies during the year	(19)	-
Agency staff budget not spent	(34)	-
Minor variations	(11)	2
	<b>(157)</b>	<b>(82)</b>
<b>Repairs &amp; Maintenance</b>		
Asbestos surveys	26	-
External redecorations	62	-
Minor Variations	(3)	8
	<b>85</b>	<b>8</b>
<b>Other Running Costs</b>		
People downsizing	(12)	(10)
Dwellings Insurance premium	20	20
Policy & Engagement running costs	(26)	(16)
Budget review savings	(19)	(19)
Minor variations	(2)	9
	<b>(39)</b>	<b>(16)</b>
<b>TOTAL VARIANCES</b>	<b>(401)</b>	<b>(397)</b>

Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
Queens Square Improvement	128,366	518,366	122,878		395,488	395,488		
Town Centre General							71,100	
High Street Safety Improvements	10,276	10,276	968		9,308	9,308		
Solar PV CBC Operational Buildings	126,220	14,171	14,171				60,000	
New Town Hall Design	2,001,951	2,001,951	1,981,714		20,237	3,020,237		
Contingencies							800,000	
<b>TOTAL CABINET PORTFOLIO</b>	<b>2,266,813</b>	<b>2,544,763</b>	<b>2,119,731</b>		<b>425,032</b>	<b>3,425,033</b>	<b>931,100</b>	
New Cemetery	71,964	5,964	5,875		89	66,089		
K2 Heat Network (Heat & Power)	360,000	260,000	268,275		(8,275)	101,837		
Shrub Bed Removal	62,000	32,000			32,000	62,000		
Cycle Paths	25,300	25,300			25,300	25,300		
Boulevard Cycle Path							94,000	
Crawters / Manor Royal Cycle Path	57,597	10,000	4,622		5,378	69,976		
Orchard Street Car Park	135,000	25,000	33,087		(8,087)	291,913		
Heat Network	173,983	323,983	408,282		(84,299)	1,165,701	2,788,100	
Community Safety Initiatives			(5,056)	5,056				
Ifield Drive	5,920					5,920		
Camber Close	30,282		439		(439)	14,843		
Lavant Close	34,325	568	1,256		(688)	15,906		
Fisher Close	19,746		1,554		(1,554)	8,319		
Scallows Close	33,194		695		(695)	15,902		
Flooding Emergency Works	3,104	36,739	17,706	(6,163)	25,196	192,373		
Creaseys Drive Broadfield Flood Works	52,477	20,000	13,837	6,163				
Cheals Broadfield Pond	1,455		1,300		(1,300)	156		
Titmus Lake Tilgate & Furnace Green	42,000					42,000		



Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
Stafford Bridge Ifield Green							78,900	
Waterlea Furnace Green Flood Works	102,112	102,112	64,550		37,562	37,562		
Billington Drive Maidenbower	28,000					28,000		
Broadfield Brook Flood Works	115,000	10,000	8,065		1,935	31,935		
Balcombe Road Pound Hill Flood Works	34,700							
River Mole Flood Works	30,000					30,000		
Telemetry Measuring Equipment	4,465	4,465	536		3,929	3,929		
Northgate Flood Attenuation Works						42,000		
Crabbett Park Pound Hill Flood Works						33,000		
Crawters Brook Flood Works						100,000		
Leat Stream Ifield Flood Alleviation	7,289	7,289			7,289	7,289		
<b>TOTAL ENVIRONMENT SERVICES &amp; SUSTAINABILITY PORTFOLIO</b>	<b>1,429,913</b>	<b>863,420</b>	<b>825,023</b>	<b>5,056</b>	<b>33,341</b>	<b>2,391,950</b>	<b>2,961,000</b>	
Housing Enabling							1,220,000	
Temp Accommodation Acquisitions						273,700		
Open House Moving Acquisition	941,355	942,120	942,120			14,235		
Affordable Housing Town Hall	5,000,000					5,600,000	2,180,798	4,128,750
Disabled Facilities Grants	1,255,125	900,000	913,185		(13,185)	1,153,113		
Home Insulation Grants								
Improvement/Repair Loans	54,634	20,000	15,086		4,914	25,000	25,000	44,248
<b>TOTAL HOUSING (GENERAL FUND) PORTFOLIO</b>	<b>7,251,114</b>	<b>1,862,120</b>	<b>1,870,391</b>		<b>(8,271)</b>	<b>7,066,048</b>	<b>3,425,798</b>	<b>4,172,998</b>
Investment Property Acquisitions						7,000,000	5,000,000	
Manor Royal Business Group						200,000		

Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
<u>Crawley Growth Programme</u>								
Queensway	643,379	643,379	715,013		(71,634)	1,003,654	211,470	
Town Centre Signage Wayfinding	176,817	176,817	133,415		43,402	43,402		
Manor Royal Cycle Improvements		200,000	104,230		95,770	1,654,019		
Town Centre Cycle Improvements		92,000	28,457		63,543	1,021,813		
Manor Royal Super Hub			9,540		(9,540)	57,900		
Station Gateway		191,133	103,377		87,756	87,756	2,508,867	2,600,000
Growth Programme S106						327,637		
Town Centre Super Hub		4,000	3,180		820	820		
Three Bridges Station	304,409	204,409	169,783		34,627	884,627	787,193	
<b>Crawley Growth Programme</b>	<b>1,124,605</b>	<b>1,511,738</b>	<b>1,266,995</b>		<b>244,743</b>	<b>5,081,626</b>	<b>3,507,530</b>	<b>2,600,000</b>
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT PORTFOLIO</b>	<b>1,124,605</b>	<b>1,511,738</b>	<b>1,266,995</b>		<b>244,743</b>	<b>12,281,626</b>	<b>8,507,530</b>	<b>2,600,000</b>
ICT Capital - Future Projects	310,400					250,400		
On Line Self Service		60,000	36,643		23,357	23,357		
New Website And Intranet	115,529					115,529		
Relocation Of Data Centre	9,030	9,030	9,030					
Mobile Working (ICT)	80,000	80,000	37,990		42,010	42,010		
VPN Solution Replacement		30,000	10,754		19,246	19,246		
ICT Transformation						461,000		
ICT Replacements	4,200	4,200			4,200	4,200		
HRA Database						75,000	400,000	67,000
<b>TOTAL RESOURCES PORTFOLIO</b>	<b>519,159</b>	<b>183,230</b>	<b>94,417</b>		<b>88,813</b>	<b>990,742</b>	<b>400,000</b>	<b>67,000</b>
Vehicle Replacement Programme	148,544	127,037	258,127		(131,090)	408,416		

Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
Travellers Prevention Measures		18,104	17,450	654				
Refurb Playgrounds Future Schemes						39,600		
Skate Park Equipment						46,000		
Memorial Gardens Improvements		3,500	3,500			33,400		
New Museum Tree (HLF)	514,369	514,369	377,989	136,380				
Wakehams Play Refurbishment	65,000						65,000	
West Green Play Refurbishment	5,000	5,000	4,715	285				
K2 Crawley Replace Artificial Turf Pitch	185,000	184,407	184,407			4,323		
K2 Crawley Expansion of Fitness Area	6,348							
Tilgate Park	70,000	15,000	14,978		22	154,710		
Nature Centre Wildlife Centre	60,000	20,000	20,514		(514)	143,817		
Tilgate Park & Nature Sustainable Heat	249,000					289,000		
Ditchling Hill Play Refurbishment	65,000	65,000	64,795	205				
Ewhurst Road Play Refurbishment	65,000	2,500	1,416		1,084	73,584		
Gainsborough Road Play Refurbishment	65,000	65,000	64,591	409				
Three Bridges Play Area	61,500	69,086	69,086					
Tilgate Park Access Road	11,245	11,245			11,245	11,245		
Vehicle Workshop Heat Plant Repairs	19,000	19,000			19,000	19,000		
Adventure Golf						420,000		
Adventure Playgrounds						200,000	200,000	
Memorial Gardens Play Improvements	30,000					170,000		
Kidborough Road Gossops Green			1,416		(1,416)	68,584		
Stoney Croft			1,416		(1,416)	23,584		
2 Type A Play Areas Broadfield		26,000	25,726	274				

Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
4 Type A Play Areas Ifield						26,000	26,000	
2 Type A Play Areas Pound Hill						13,000	13,000	
Perkstead Court Play Area Bewbush							20,000	
1 Type A Play Areas Bewbush							13,000	
Medler Close Langley Green						65,000		
Meadowlands West Green							40,000	
K2 Crawley Additional Parking	161,844	158,117	155,208		2,909	2,909		
K2 Climbing Wall	180,000	180,000	178,996	1,004			140,000	
Hawth Rep Light/Sound Desk	31,000	27,787	27,787			31,213		
<b>TOTAL WELLBEING PORTFOLIO</b>	<b>1,992,850</b>	<b>1,511,152</b>	<b>1,472,117</b>	<b>139,211</b>	<b>(100,176)</b>	<b>2,243,385</b>	<b>517,000</b>	
<b>TOTAL GENERAL FUND</b>	<b>14,584,454</b>	<b>8,476,424</b>	<b>7,648,674</b>	<b>144,267</b>	<b>683,483</b>	<b>28,398,784</b>	<b>16,742,428</b>	<b>6,839,998</b>
<b>TOTAL HRA IMPROVEMENTS</b>	<b>10,944,000</b>	<b>10,944,000</b>	<b>11,476,634</b>		<b>(532,634)</b>	<b>9,097,366</b>	<b>9,030,000</b>	<b>9,030,000</b>
151 London Road (New Build)	250,000	50,000	11,154		38,846	426,846		
Bridgefield House	10,239,101	7,000,000	4,770,512		2,229,488	12,843,589	1,875,000	
Acquisitions Buy Back Of Dwellings	589,400	589,400	263,449	325,951		1,000,000	1,000,000	1,000,000
Kilnmead	3,000,000	2,845,999	2,847,889		(1,890)	1,984,747		70,000
Gales Place (HRA New Build)	25,540	19,541			19,541	19,541		
Forge Wood	1,938,340					2,622,370		
Apex Apartments	2,850,916	2,950,916	2,568,952		381,965	381,965		
Telford Place Development	100,000	50,000	53,225		(3,225)	53,460	5,540,418	15,266,174
Woolborough Road Northgate	886,427	40,000	5,797		34,203	1,152,203		
Goffs Park - Depot Site	5,228,933	5,773,999	5,597,278		176,721	727,651		
83-87 Three Bridges Road	2,346,640	1,641,640	1,508,379		133,261	436,411		

Appendix 2 Capital Programme

Scheme Description	Original Budget 2018/19 £	Latest Budget 2018/19 £	Outturn £	Under/(Over Spend) £	Slippage £	Budget 2019/20 £	Budget 2020/21 £	Budget 2021/22 £
Dobbins Place	1,404,341	1,605,523	1,605,890		(367)	(367)	24,000	
Barnfield Road	291,274	271,274	256,201		15,073	35,073		
Forge Wood Phase 2	1,371,176	1,385,999	1,362,235		23,764	7,073,240		
257/259 Ifield Road	650,000	40,000	3,997		36,003	877,003		
Forge Wood Phase 3	1,586,080	3,686,080	3,933,522		(247,442)	820,808		
Forge Wood Phase 4		1,282,248	1,270,364		11,884	974,009	1,049,591	
Purchase Of Edinburgh House						3,500,000		
Prelims	100,000	10,000	26,510		(16,510)		473,490	
<b>TOTAL OTHER HRA</b>	<b>32,858,168</b>	<b>29,242,619</b>	<b>26,085,354</b>	<b>325,951</b>	<b>2,831,315</b>	<b>34,928,549</b>	<b>9,962,500</b>	<b>16,336,174</b>
<b>TOTAL HRA</b>	<b>43,802,168</b>	<b>40,186,619</b>	<b>37,561,987</b>	<b>325,951</b>	<b>2,298,681</b>	<b>44,025,915</b>	<b>18,992,500</b>	<b>25,366,174</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>58,386,623</b>	<b>48,663,043</b>	<b>45,210,662</b>	<b>470,218</b>	<b>2,982,164</b>	<b>72,424,699</b>	<b>35,734,928</b>	<b>32,206,172</b>
<b>FUNDED BY</b>								
Capital Receipts	7,936,281	5,266,880	1,792,216	144,267	169,294	21,665,980	3,383,898	44,248
Capital Reserve	25,000		2,239,996		(64,062)	25,000	5,000,000	
Disabled Facilities Grant	1,255,125	900,000	913,185		(13,185)	1,153,112		
Lottery & External Funding	295,000	1,588,379	1,242,246		(71,634)	705,943	3,879,204	2,600,000
MRR	34,761,371	31,930,190	30,046,775	228,166	1,996,495	35,125,064	16,895,796	17,422,447
Replacement Fund/Revenue Financing	304,543	143,037	902,210			571,417		
Section 106	768,507	578,128	596,463		130,435	887,572	399,326	
1-4-1	13,040,796	8,256,429	7,477,571	97,785	834,820	12,290,611	6,176,704	3,139,477
Borrowing								9,000,000
<b>TOTAL FUNDING</b>	<b>58,386,623</b>	<b>48,663,043</b>	<b>45,210,662</b>	<b>470,218</b>	<b>2,982,164</b>	<b>72,424,699</b>	<b>35,734,928</b>	<b>32,206,172</b>