



HEALTH AND SAFETY INFORMATION SHEET

Management of Health and Safety at Work Regulation 1999

Regulation 3 of the Management of Health and Safety at Work Regulations 1999 requires every employer to make a suitable and sufficient assessment of:-

- i) The risks to the health and safety of his employees to which they are exposed whilst they are at work; and
- ii) The risks to the health and safety of persons not in his employment arising out of or in connection with the conduct by him of his undertaking, for the purpose of identifying the measures he needs to take to comply with the requirements and prohibitions imposed upon him by or under the relevant statutory provisions.
- iii) Where an employer employs 5 or more employees, he shall record:-
 - i) The significant findings of the assessment and
 - ii) Any group of his employees identified by it as being especially at risk.
- iv) Further information is available on the HSE website including risk assessment templates - <http://www.hse.gov.uk/risk/controlling-risks.htm>

Forklift Trucks (Employers Duties)

Section 2 (2)(a) of the Health and Safety at Work Etc. Act 1974 requires the provision and maintenance of plant and systems of work that are, so far as is reasonably practicable, safe and without risks to health.

Forklift Trucks (Training)

Section 2(2)c) of the Health & safety at Work etc. Act 1974 requires the provision of such information, instruction, training and supervisions as is necessary to ensure, so far as is reasonably practicable, the health and safety at work of his employees.

HSE has published an Approved Code of Practice (ACOP) and guidance called [Rider-operated lift trucks: Operator training and safe use. Approved Code of Practice and guidance](#). This sets the minimum standard of basic training people should receive before they are allowed to operate certain types of lift truck - even if they only operate the equipment occasionally. It also provides detailed guidance about how they can meet this standard. **To purchase this document or to download a free copy please go to -** <http://www.hse.gov.uk/pubns/books/l117.htm>

Forklift Trucks – Lifting Operations and Lifting Equipment Regulations 1998 (LOLER 1998) & Provision & Use of Work Equipment Regulations 1998 (PUWER 1998)

Thorough examination of industrial lift trucks is required under health and safety law: LOLER 1998, which covers lifting equipment, and PUWER 1998, which deals with all other safety-related items, such as brakes, steering and tyres. Your regular inspections as part of a preventive maintenance scheme or scheduled service are not a thorough examination. **For further information and to download copies of the following guidance – L117 Rider-operated lift trucks: Operator training and safe use and INDG422 Thorough examination of lifting equipment**, please go to - <http://www.hse.gov.uk/workplacetransport/lift-trucks/thoroughexamination.htm>

Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)

These regulations place duties on people and companies who own, operate or have control over lifting equipment. Unless there is an 'examination scheme' specifying other intervals, thorough examinations should be conducted every:

- 6 months, for lifting equipment and any associated accessories used to lift people
- 6 months, for all lifting accessories
- 12 months, for all other lifting equipment

For further information go to - <http://www.hse.gov.uk/work-equipment-machinery/loler.htm>

Control of Asbestos at Work Regulations 2012

Regulation 4 of the Control of Asbestos at Work Regulations 2012 requires those with responsibilities for the repair and maintenance of non-domestic premises to find out if there are, or may be, asbestos containing materials within them. It also requires them to record the location and condition of such materials, and then assess and manage any risk from them, including passing on information about their location and condition to anyone liable to disturb them.

The Control of Noise at Work Regulations 2005

The level at which employers must provide hearing protection and hearing protection zones is 85 decibels (daily or weekly average exposure) and the level at which employers must assess the risk to workers' health and provide them with information and training is now 80 decibels. There is also an exposure limit value of 87 decibels, taking account of any reduction in exposure provided by hearing protection, above which workers must not be exposed.

The full text of the [Control of Noise at Work Regulations 2005](#) and the full text of the [Noise at Work Regulations 1989](#) can be viewed online.

Guidance on the 2005 Regulations can be found in the HSE publications [Noise at work: A brief guide to controlling the risks](#) and [Controlling Noise at Work](#)

The Work at Height Regulations 2007

Employers and those in control of any work at height activity must make sure work is properly planned, supervised and carried out by competent people. This includes using the right type of equipment for working at height. Low-risk, relatively straightforward tasks will require less effort when it comes to planning.

For further information go to: <http://www.hse.gov.uk/work-at-height/the-law.htm>

Workplace Health, Safety and Welfare Regulations 1992

In accordance with Regulation 16 of the Workplace (health, safety and welfare) Regulations 1992, please ensure that suitable provisions are in place so that windows and skylights can be cleaned safely.

Workplace Health, Safety and Welfare Regulations 1992

Regulation 12 of the Workplace (Health, Safety and Welfare) Regulations 1992 requires so far as is reasonably practicable, every floor in a workplace and the surface of every traffic route in a workplace to be kept free from obstructions and any article or substance which may cause a person to slip, trip or fall.

LPG

Further information regarding use and storage of LPG can be found at:-

www.hse.gov.uk/gas/lpg

www.uklpg.org

July 17