



# Street naming and numbering request

## Applicant details

Name	Company name
Address (for correspondence)	
Telephone No.: Daytime	Mobile:
Email address:	
Are you the: <input type="checkbox"/> Owner <input type="checkbox"/> Developer <input type="checkbox"/> Agent acting on owner/developers behalf <input type="checkbox"/> Other (please state)	

## SECTION 1 – Property location

Please give the site location and/or property address:

## SECTION 2 – Type of request

Street naming and numbering new development	<input type="checkbox"/> Go to section 2a
Amendments to an agreed scheme	<input type="checkbox"/> Go to section 2b
New individual property or small development	<input type="checkbox"/> Go to section 2c
Naming or change the name of a property	<input type="checkbox"/> Go to section 2d
Request to re-name a street	<input type="checkbox"/> Go to section 2e
Confirmation of property address	<input type="checkbox"/> Go to section 2f
Commercial name/address	<input type="checkbox"/> Go to section 2g

2a Please provide two copies of site location/plan. Clearly identifying scheme in relation to existing streets and access, plot numbers and properties to be addressed, showing access points to each individual property.

Planning application case reference: CR/ / /

Number of properties/plots:

Suggested names: (attach separate sheet if necessary)

Reasons for suggestions: (attach separate sheet if necessary)

2b Please provide two copies of site location/plan clearly marking amendments.

Planning application case reference: CR/ / /

2c Please provide two copies of site location/plan. Clearly identifying scheme in relation to existing streets and access, plot numbers and properties to be addressed, showing access points to each individual property.

Number of properties/plots:

Planning application case reference: CR/ / /

2d Current property name/number:

Proposed name(s) and reasons for choice:

Option 1:

Option 2:

Option 3:

Are you the property:  Owner  Tenant

Please provide evidence of landlords permission and contact details

2e Current street name:

Proposed street name(s) and reasons for choice:

Option 1:

Option 2:

Option 3:

2f Address/location of property to be confirmed:

To whom letter is to be sent: Name, Company name, Address

2g Please provide a copy of site location/plan.

Current address/name of site location:

New name of company:

## SECTION 3 – Payment

Requests will not be administrated or confirmed until payment is received in full. Payments can be made via:

Cheque  Made payable to Crawley Borough Council (enclose with form).

Debit/Credit card  We will contact you via telephone for payment.

Signed:

Date:

Please send your completed application and any supporting information/documents/plans to:

Planning Services  
Street Naming and Numbering  
Crawley Borough Council  
Town Hall  
The Boulevard  
Crawley  
RH10 1UZ

Further information and guidance can be found at [www.crawley.gov.uk/streetnaming](http://www.crawley.gov.uk/streetnaming)