

Premises Licence

Licensing Act 2003 - Part A

CRAWLEY BOROUGH COUNCIL

Licensing Section, Town Hall, The Boulevard, Crawley,
West Sussex, RH10 1UZ.
01293 438289



PREMISES LICENCE NUMBER

24/02965/LAPRE

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description:

Summertime Live
Goffs Park
Horsham Road
Southgate
Crawley
West Sussex

Mobile Phone Number: [REDACTED]

Where the licence is time limited the dates: 12th July 2024 to 14th July 2024 (inclusive)

Licensable activities authorised by the licence:

Sale by retail of alcohol for consumption on the premises, Performances of Dance, Films, Live Music, Recorded Music, Provision of facilities for entertainment of a similar description to that.

The times the licence authorises the carrying out of licensable activities:

Sale by retail of alcohol for consumption on the premises

Standard days & Timings

Friday to Sunday: 12:00 Hours to 22:30 Hours

Performances of Dance, Films, Live Music, Recorded Music, Provision of facilities for entertainment of a similar description to that – Indoors and Outdoors (All)

Standard days & Timings

Friday to Sunday: 12:00 Hours to 22:30 Hours

The opening hours of the premises:

Standard days & timings:

Friday to Sunday: 11:30 Hours to 23:00 Hours

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On the premises

Part 2

24/02965/LAPRE GRANT 16.03.2024

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

WePop Ltd
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Electronic Mail: [REDACTED]

Mobile Phone Number: [REDACTED]

Registered number of holder, for example company number, charity number (where applicable):

05913886

Name and address of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr Jason Lunn
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal Licence number: PA0348

Licensing Authority: South Holland District Council

State whether access to the premises by children is restricted or prohibited:

No persons under the age of 18 will be permitted access to the event on 12th and 13th July 2024

Annex 1 –Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence;
or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence, or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange, or participate in any irresponsible promotions in relation to the premises.

- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
- a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise).
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective.
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage, or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and either –
- (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 –

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that Licensing Authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
 - (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the Operating Schedule

1. The maximum capacity of the event shall not exceed 9,999 people at any one time (inclusive of all staff, performers, security, concessions, and audience).
2. Written approval from Crawley Borough Council, Head of Community Services or their nominated representative, shall be requested and received for the event, confirming permissions to sell and supply alcohol and to provide amplified entertainment.
3. All licensable activities shall take place within an enclosed, fenced, and secure site area for the full duration of the event.
4. Entry to the event will be by ticket only. Tickets may be sold in advance of the event and at the entrance on the event day, subject to capacity.
5. Security Industry Authority (SIA) accredited and trained Door Supervisors will manage admissions, overall capacity, and capacity between the event areas, to a ratio of 1:100 or part thereof. During any Under 18's event, the ratio of SIA door supervisors will be 1:50 or part thereof.
6. The event capacity will be monitored by the means of 'clickers' or similar scanning device. The capacity numbers will be recorded, with Security Control, on a 15-minute basis.
7. The Premises Licence Holder will provide an Event Safety Management Plan (ESMP) to the Licensing Authority and the named Responsible Authorities who constitute the Safety Advisory Group (SAG), as part of the premises licence application. This shall include relevant risk assessment and event policy documents, including measures to promote the Licensing Objectives, crowd management, concession control, and noise management.
8. No licensable activities shall take place without an ESMP being submitted and approved by the Responsible Authorities, specifically those authorities such as Licensing Authority, Sussex Police, West Sussex Fire and Rescue Service, Crawley Borough Council Environmental Protection (Pollution), and agencies that comment in regard to public safety/health.
9. Any amendments to the Event Safety Management Plan, relevant risk assessments and event policy documents, as agreed by any relevant party, must be circulated to all Responsible Authorities until the final version is agreed by all parties. This written agreement must be reached 30 days prior to the commencement of the event.
10. A final ESMP (including specifics; number for SIA registered door staff and stewards, their timings, deployment and duties), will be presented to all of the Responsible Authorities within the above timeframe. Each SAG member will then make written representations to the Licensing Authority in response to the final ESMP as part of the consultation process. The final decision to allow the event to proceed will be made by the Licensing Authority, having taken into account any representations by any of the named SAG group members on the licence.
11. The Premises Licence Holder must comply with the Final Event Management Plan submitted to an approved by the Licensing Authority (in consultation with SAG members) and no changes will be made to it without prior written consent of the Licensing Authority. The event will at all times be run in accordance with the ESMP.
12. A copy of the final agreed ESMP will be kept at the control marquee or control room for the event, and will be made immediately available to officers of any Responsible Authority, and/or members of the SAG upon request.
13. The Designated Premises Supervisor (DPS) must be on site whilst alcohol is being sold. In the event that the DPS is unexpectedly unavailable, a named Personal Licence holder, with written delegated authority from the DPS, will be on site whilst alcohol is being sold. A personal licence

holder shall be employed to supervise each individual bar, and that person or persons (if there are more than one bar) will be named in the ESMP. The bar supervisor or supervisors will not dual role, and will not do other jobs as well, such as serving behind the bar.

14. SIA accredited staff will patrol in numbers as a minimum of a pair. Patrols nominated to monitor the area of the bar sales and entrance/exit points, will be in possession of body worn cameras at all times the venue is open and selling alcohol. Any patrols nominated as part of a response team, will also be in possession of body worn cameras. There must be the facility to upload the captured footage as soon as practicable, and that the facility has the capability to network the footage to the Sussex Police cloud-based evidence system.
15. The sale of alcohol will cease at least 30-minutes prior to the end of entertainment.
16. Alcohol and glass will not be permitted to be brought onto the site by the public.
17. All drinks will be dispensed into, or decanted into, plastic glasses or recyclable plastic cups. No glassware will be permitted in the public areas of the site. An exception will be bars and traders dispensing out of glass bottles then into plastic or recyclable plastic cups.
18. There will be a zero-tolerance policy of illegal drug use at the event. This Policy will be advertised to the public in advance of ticket sales. Any confiscated items will be put into a locked box, the description recorded, and the entry signed. These items shall be handed over to the Sussex Police upon request during the event or at the end of the event.
19. Amnesty bins will be deployed at the entrance to the premises.
20. Unaccompanied children will not be allowed within bar areas. The entrance to each bar within the site will have a barrier, with the entrance controlled by an SIA registered door supervisor, to maintain controlled numbers of persons at the bars.
21. A 'Challenge 25' policy will be in place at all bars/stalls, and advertised on the website/ticket outlets. Any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID as proof of their age. The only ID that will be accepted are valid passports, UK driving licences with a photograph, or proof of age cards bearing the 'PASS' mark hologram.
22. All staff employed in the sale of alcohol at all bars within the premises, will be authorised to do so by the DPS, or a personal licence holding manager. All staff employed in the sale of alcohol will be fully trained regarding age-restricted sales, and sales to persons who are drunk. All staff must be made aware of proxy sales, and be vigilant to adults purchasing and providing alcohol to children.
23. The DPS will ensure that all staff involved in the sale of alcohol, are fully trained and briefed prior to the bars opening. All sales training undertaken by staff members shall be fully documented and recorded, prior to being allowed to sell alcohol. All training records shall be made available to Officers from a Responsible Authority.
24. A record of all refusals to sell alcohol, shall be maintained at all bars within the premises. The record of refusals shall be available for inspection on request by a Police or Licensing Officer, either at the time of the event or within 28 days after the event.
25. No persons under the age of 18 will be permitted access to the event on 12th and 13th July 2024.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

Not applicable

Annex 4 – Plans

This licence is issued subject to the attached approved plan as signed and dated, and now forms a very important part of the 'authorisation'.

(Any alteration made to the premises or a substantial change to the approved plans which are currently in the possession of the Council may require a variation of the licence. You are advised to consult with this Licensing Authority before you make any proposed changes).

IMPORTANT:

This licence is issued subject to the Licensing Act 2003, and does not constitute an authorisation for any other purpose administered by Crawley Borough Council (the Council) and it may not be construed that the grant of this premises licence shall indicate the approval of any other authorisation administered by the Council.

This licence forms an authorisation which indicates the approved licensable activities applicable to the premises so mentioned, the times of these activities, the approved layout of the premises and the conditions by which the premises may lawfully operate.

You are advised that in accordance with Section 136 of the Licensing Act 2003, a person commits an offence if they carry on or attempt to carry on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation or knowingly allow a licensable activity to be so carried on.