

Checklist – Things you'll need before you start your application.

In General:

- Evidence of costs (e.g., building work quotations, links to online shop listings)
- If relevant - proof of permission (e.g., event license, council agreement, landowner consent)

Specific to Crawley Neighbourhood Improvement Fund.

- Your constitution or governing documents as signed and dated. This may include organisational policies such as equal opportunities and safeguarding policies.
- Have a bank or building society account in the name of the group, with a minimum of two cheque signatures.
- Evidence of your organisation's legal status
- Evidence of your financial records including annual turnover, where applicable

You'll also be asked about the impact of your project. The Neighbourhood Improvement fund is specifically interested in projects that:

- Help improve the local environment and public spaces.
- Help meet the demands that development places on the need for community services and facilities within the town.
- Demonstrate added benefits for the town, e.g., using local businesses or skills of local people.
- How have you identified the need for the project?