

Premises Licence

Licensing Act 2003 - Part A

CRAWLEY BOROUGH COUNCIL

Licensing Section, Town Hall, The Boulevard, Crawley,
West Sussex, RH10 1UZ.
01293 438289



PREMISES LICENCE NUMBER

05/00147/LAPRE

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description:

Goffs Manor
Old Horsham Road
Southgate
Crawley
West Sussex
RH11 8PE

Business Phone Number: 01293 540982

Where the licence is time limited the dates: Not applicable

Licensable activities authorised by the licence:

Sale by retail of alcohol for consumption on and off the premises, Films, Live Music, Recorded Music,
Late Night Refreshment

The times the licence authorises the carrying out of licensable activities:

Sale by retail of alcohol for consumption on and off the premises

Standard days & Timings

Monday to Sunday: 10:00 Hours to 00:30 Hours

Non-Standard Timings

New Years Eve from the end of the permitted hours to the start of permitted hours on New Years Day

Films*, Live Music*, Recorded Music*

Standard days & Timings

Monday to Sunday: 10:00 Hours to 23:00 Hours

Non-Standard Timings

New Year Eve: 10:00 Hours to 02:00 Hours

**Regulated entertainment shall not take place on more than 29 days per year and on not more than 2 days in any 7-day period.*

Late Night Refreshment

Standard days & Timings

Monday to Sunday: 23:00 Hours to 01:00 Hours

Non-Standard Timings

New Year Eve:	23:00 Hours to 05:00 Hours
The opening hours of the premises:	
<u>Standard days & timings:</u>	
Monday to Sunday:	10:00 Hours to 01:00 Hours
<u>Non-Standard days & timings:</u>	
New Years Eve:	From the end of permitted hours to the start of permitted hours on New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:
FOR CONSUMPTION ON & OFF THE PREMISES
Off Sales of alcohol shall not be sold in an open container or be consumed on the licensed premises.

Part 2
Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:
Hall And Woodhouse Limited The Brewery Blandford St Mary Dorset DT11 9LS
Electronic Mail: eve.harrison@hall-woodhouse.co.uk Business Phone Number: 01293 540982

Registered number of holder, for example company number, charity number (where applicable):
00057696

Name and address of designated premises supervisor where the premises licence authorises the supply of alcohol:
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
[REDACTED]

State whether access to the premises by children is restricted or prohibited:
After 21:00 hours, all children under 18 must be accompanied by a responsible adult, and may only remain on the premises if partaking in a sit-down meal or attending a pre-booked function or event.

Annex 1 –Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence;
or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence, or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange, or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise).
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective.
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective.
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage, or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and either -
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that Licensing Authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the Operating Schedule

1. Regulated entertainment shall take place between 10.00 hours and 23.00 hours (except on New Year's Eve when it may continue until 02.00 hours on New Year's Day) on not more than 29 days per year, and on not more than 2 days in any 7-day period.
2. On at least two occasions during each performance of regulated entertainment, the premises supervisor shall check noise levels at the boundary of nearby noise sensitive premises, to ensure that they are not unreasonable.
3. A prominent, clear, and legible sign shall be displayed within the premises stating that the premises supervisor will ban from the premises any persons who regularly leave in a noisy fashion.
4. Prominent, clear, and legible signage shall be displayed at all exits, requesting patrons to respect the right of local residents to a peaceful night, and to leave the premises and the area quietly. Announcements to the same effect shall be made to patrons at appropriate times.
5. The use of the outside drinking facilities shall cease at 23.00 hours.
6. The holder of the premises licence shall install, maintain, and operate Closed-Circuit Television (CCTV) and recording equipment to the standard required by Sussex Police.
7. The number of persons permitted on the premises at any one time shall not exceed 330 persons, or such number as specified in writing by the Fire Brigade.
8. The premises shall operate a "challenge 21" policy (i.e., that any person who appears to be under the age of 21 will be required to produce photographic proof of age in one of the forms specified by the mandatory conditions, before being sold or supplied with alcohol) and notices to that effect shall be displayed.
9. All Staff concerned in the sale or supply of alcohol (including any product containing more than 0.5% alcohol by volume), shall be trained in restricted sales before commencing their duties. Refresher training shall be provided at least once every 6 months, and a written record maintained

of that training. The records shall be available for inspection by the Police or other authorised officers on request.

10. The premises shall maintain a written refusals register and use the same to record any occasion where a person is refused service of alcohol, and the reason for that refusal. The refusals register shall be available for inspection by Police and other authorised officers on request.

(The following additional condition was agreed by the applicant and Crawley Borough Council Pollution Team on 7th June 2017).

11. Unless permitted under the Live Music Act (as amended), there shall be no amplified or recorded music played in the outside areas of the licensed premises.

(The following additional condition was agreed by the applicant and Sussex Police on 8th June 2017).

12. After 21:00 hours, all children under 18 must be accompanied by a responsible adult and may only remain on the premises if partaking in a sit-down meal or attending a pre-booked function or event.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

Not Applicable

Annex 4 – Plans:

This licence is issued subject to the attached approved plan as signed and dated, and now forms a very important part of the 'authorisation'.

(Any alteration made to the premises or a substantial change to the approved plans which are currently in the possession of the Council may require a variation of the licence. You are advised to consult with this Licensing Authority before you make any proposed changes).

IMPORTANT:

This licence is issued subject to the Licensing Act 2003, and does not constitute an authorisation for any other purpose administered by Crawley Borough Council (the Council) and it may not be construed that the grant of this premises licence shall indicate the approval of any other authorisation administered by the Council.

This licence forms an authorisation which indicates the approved licensable activities applicable to the premises so mentioned, the times of these activities, the approved layout of the premises and the conditions by which the premises may lawfully operate.

You are advised that in accordance with Section 136 of the Licensing Act 2003, a person commits an offence if they carry on or attempt to carry on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation or knowingly allow a licensable activity to be so carried on.