

DOCUMENTS ON DEPOSIT



**These documents should remain
available for public inspection
until 26 January 2022**

CRAWLEY BOROUGH COUNCIL (OFF- STREET PARKING PLACES) (AMENDMENT NO. 1) ORDER 2022

Road Traffic Regulation Act 1984

Contents:

- 1 - Notice of Proposals
- 2 - Draft Order
- 3 - Maps
- 4 - Map showing Town Central Zone
- 5 - Statement of Reasons
- 6 - Crawley Borough Council (Off-Street Parking Places) (Civil Enforcement and Consolidation) Order 2009

NOTICE OF PROPOSALS



In the Borough of Crawley

CRAWLEY BOROUGH COUNCIL (OFF-STREET PARKING PLACES) (AMENDMENT NO. 1) ORDER 2022

NOTICE is hereby given that Crawley Borough Council intends to make the above Order under its powers contained in the Road Traffic Regulation Act 1984 and all other enabling powers to amend the Crawley Borough Council (Off-Street Parking Places) (Civil Enforcement and Consolidation) Order 2009.

The effect of the amendments will be:-

- (1) to incorporate Kingsgate Car Park into the order. This car park is an existing car park that was previously run by NCP and has been acquired by the Council
- (2) to increase the fees to be paid for parking (as set out in the tables below) at the following car parks: Fisherman's, Orchard Street Surface, Orchard Street Multi Storey, Tilgate and Town Hall Multi Storey
- (3) to amend the charging hours at Fisherman's and Tilgate car parks so that charges will be payable between 9am and 6pm throughout the year
- (4) to amend the charging hours at the Town Hall Multi Storey Car Park so that charges are payable between 7am and 12 midnight
- (5) to introduce weekend and evening rates at the Town Hall Multi Storey Car Park and Orchard Street Multi Storey Car Park
- (6) to make administrative changes to the order including additional methods and means of payment available at all car parks, namely Fisherman's, Hospital Car Park, Kingsgate, Orchard Street Surface, Orchard Street Multi Storey, Tilgate and Town Hall Multi Storey

Scale of Charges

Car Park	Current fees	Proposed fees
Fisherman's Car Park	Up to one hour: £1.10 Up to two hours: £2.20 Up to three hours: £3.30 Up to four hours: £4.40 Over four hours (up to 24 hours): £5.50	Up to one hour: £1.20 Up to two hours: £2.40 Up to three hours: £3.60 Up to four hours: £4.80 Over four hours (up to 24 hours): £6.00

Hospital Car Park (Crawley)	Up to one hour: £1.20 Up to two hour: £2.40 Up to three hours: £3.60 Up to four hours: £4.80 Up to five hours: £6.00 All day: £9.00	No amendments proposed
Kingsgate	Not applicable	Up to one hour: £1.60 Up to three hours: £3.20 Up to 12 hours: £5.30 Up to 24 hours: £7.40 Evening (6pm to Midnight) : £2.10 (flat rate) Weekend per day : £2.10 (flat rate)
Orchard Street Multi Storey Car Park	Up to one hour: £1.50 Up to three hours: £3.00 Up to 12 hours: £5.00 Up to 24 hours: £7.00	Up to one hour: £1.60 Up to three hours: £3.20 Up to 12 hours: £5.30 Up to 24 hours: £7.40 Evening (6pm to Midnight): £2.10 (flat rate) Weekend per day : £2.10 (flat rate)
Orchard Street Surface Car Park	Up to two hours: £2.00 Up to three hours: £2.50 Over three hours: £3.60 Sunday rate: £1.00 Bank holidays: £1.00	Up to two hours: £2.10 Up to three hours: £2.70 Over three hours: £3.80 Sunday rate: £1.10 Bank holidays: £1.10
Tilgate Car Park	Up to one hour: £1.10 Up to two hours: £2.20 Up to three hours: £3.30 Up to four hours: £4.40 Over four hours (up to 24 hours): £5.50	Up to one hour: £1.20 Up to two hours: £2.40 Up to three hours: £3.60 Up to four hours: £4.80 Over four hours (up to 24 hours): £6.00
Town Hall Multi-Storey Car Park	Up to one hour: £1.00 Up to three hours: £2.50 Over three hours: £3.50 Sunday rate: £1.00 Bank Holidays: £1.00	Up to one hour: £1.10 Up to three hours: £2.70 Over three hours: £3.80 Evening (6pm to Midnight): £2.10 (flat rate) Weekend per day : £2.10 (flat rate)

Permits

Car Park	Current fees	Proposed fees
Kingsgate	Not applicable	<u>Monday to Friday</u> 3 months - £245 6 months - £460 12 months - £815 <u>Monday to Saturday</u>

		3 months - £305 6 months - £560 12 months - £920 <u>Resident Season Tickets (Town Central Zone Only)</u> 3 months - £220 6 months - £415 12 months - £735
Orchard Street Multi Storey Car Park	<u>Monday to Friday</u> 3 months - £240 6 months - £450 12 months - £800 <u>Monday to Saturday</u> 3 months - £300 6 months - £550 12 months - £900 <u>Resident Season Tickets</u> 3 months - £216 6 months - £405 12 month - £720	<u>Monday to Friday</u> 3 months - £245 6 months - £460 12 months - £815 <u>Monday to Saturday</u> 3 months - £305 6 months - £560 12 months - £920 <u>Resident Season Tickets (Town Central Zone Only)</u> 3 months - £220 6 months - £415 12 months - £735
Town Hall Multi-Storey Car Park	<u>Monday to Friday</u> 3 months - £185 6 months - £360 12 months - £670 <u>Monday to Saturday</u> 3 months - £205 6 months - £390 12 months - £765 <u>Resident Season Tickets</u> Not applicable	<u>Monday to Friday</u> 3 months - £190 6 months - £370 12 months - £680 <u>Monday to Saturday</u> 3 months - £210 6 months - £400 12 months - £780 <u>Resident Season Tickets (Town Central Zone Only)</u> 3 months - £220 6 months - £415 12 months - £735

A copy of the proposed Order and supporting documents may be viewed free of charge (by appointment) at the Reception Desk at Crawley Borough Council, Town Hall, The Boulevard, Crawley, West Sussex, RH10 1UZ. These documents can also be viewed on the Council's website at: www.crawley.gov.uk/consultation

If you wish to object to or make other representations about the proposed Order these may be made in writing to the address below not later than 26 January 2022. All objections must specify the grounds on which they are made. Please note that any objection or representation may be published as part of any report into the proposed Order and if so will be publicly available to view.

For further details concerning this Order you may contact Kareen Plympton, Team Leader – Health, Safety, Licensing and Parking , Crawley Borough Council, Town Hall, The Boulevard, Crawley, West Sussex, RH10 1UZ. Kareen.plympton@crawley.gov.uk

Dated 5 January 2022

Kareen Plympton

Parking Services – Representations

Crawley Borough Council,

Town Hall,

The Boulevard,

Crawley,

West Sussex RH10 1UZ

Or via email to kareen.plympton@crawley.gov.uk

**CRAWLEY BOROUGH COUNCIL (OFF-STREET PARKING PLACES)
(AMENDMENT NO. 1) ORDER 2022**

ROAD TRAFFIC REGULATION ACT 1984

Crawley Borough Council (“the Council”) in exercise of its powers under Sections 32, 35, 122 and 124 and part IV of Schedule 9 to the Road Traffic Regulation Act 1984 (“the 1984 Act”) and of all other enabling powers and with the consent of the West Sussex County Council given under Section 39 (3) of the 1984 Act and after consultation with the Chief Officer of the Police in accordance with Paragraph 20 of Schedule 9 of the 1984 Act, hereby make the following Order:-

COMMENCEMENT AND CITATION

1. This Order shall come into operation on 2022
2. The Crawley Borough Council (Off- Street Parking Places) (Amendment No. 1) Order 2022 (“this Order”) is supplemental to and amends the Crawley Borough Council (Off-Street Parking Places) (Civil Enforcement and Consolidation) Order 2009 (“the Consolidation Order”)
3. Save as amended by this Order, the Consolidation Order remains in full force and effect.

INTERPRETATION

4. Save as amended by this Order, the interpretation of this Order shall be provided for in the Consolidation Order.

ADDITIONS AND AMENDMENTS

5. Article 2 (Interpretation) of the Consolidation Order shall be amended as follows:
 - a. the definition of “alternative approved method of payment” shall be deleted and replaced as follows:

“alternative approved method of payment” means payment by phone, payment by debit card or credit card or bank debit facilitated by on site or remote verification by for example, card reader or mobile phone text or phone call or decrementing card, MiPermit or other app based payment system or ANPR, where no ticket is produced in the transaction;
 - b. a new definition of “ANPR” shall be inserted in the correct alphabetical order as follows:

“ANPR” means a payment system that uses Automatic Number Plate Recognition technology to record vehicle entry and exit times and calculate the appropriate charges required to be paid

- c. the definition of “charging days” shall be deleted and replaced as follows:

“charging days” means in relation to a parking place those days which are specified in column 2 of any item in Schedule 1 during which a daily charge is required to be paid;

- d. the definition of “charging hours” shall be deleted and replaced as follows:

“charging hours” means in relation to a parking place the period as specified as such in column 2 of any item in Schedule 1 during which a daily charge is required to be paid;

- e. the definition of “daily charge” shall be deleted and replaced as follows:

“daily charge” means the charge imposed by the Council for parking in a parking place on any one day and for a specified period of time as is identified in column 3 of any item in Schedule 1

- f. the definition of “parking place” shall be deleted and replaced as follows:

“parking place” means any area of land specified by name in column 1 of Schedule 1 and provided by the Council pursuant to the 1984 Act for the purposes of parking of vehicles and not closed (in part or in whole) by a notice erected thereon by the authority of the Council.

- g. the definition of “pay and display ticket” shall be deleted and replaced as follows:

“pay and display ticket” means a ticket issued by a ticket machine located in the parking place in which the vehicle is parked or issued by a person nominated by the Council on payment of a charge and valid for a parking period as specified in column 3 of Schedule 1

- 6. Article 8 (Designation) of the Consolidation Order shall be deleted and replaced as follows:

“Each area of land or building specified by name in the Schedules may be used, subject to the provisions in this Order, as a place to park vehicles of such classes and in such positions as are specified in this Order and on such days, during such hours, for such period and on payment of such charges as are specified in relation to that parking place in the said Schedule.”

- 7. Article 25 (Payment) of the Consolidation Order shall be deleted and replaced as follows:

“No person shall cause or permit any vehicle to be parked during the charging hours in a parking place without arranging for the appropriate charge (if any) to be paid in accordance with the scale of current charges specified in column 3 of Schedule 1”

8. Article 28 (Purchase of parking tickets) of the Consolidation Order shall be deleted and replaced as follows:

“The person in charge of a vehicle, upon parking the vehicle during the charging hours in a parking bay, shall immediately

- (i) ensure that a pay and display ticket is purchased from a ticket machine situated at that parking place for the period required in accordance with the scale of daily charges
- or
- (ii) where available, make arrangements to pay the appropriate parking charge through an alternative approved method of payment for the period required in accordance with the scale of daily charges.”

9. A new heading shall be inserted after Article 44 (Exemptions from payment of entry charge) of the Consolidation Order as follows:

Payment on exit parking places

10. A new Article 44 A shall be inserted into the Consolidation Order in the correct numerical sequence as follows

“Payment of a daily parking charge

44A Where there is a requirement to pay a daily parking charge to gain exit from a parking place, the appropriate charge must be paid in the manner specified by notice at each parking place respectively. This may include payment into a machine, payment directly to a person appointed by the Council to collect parking charges, payment for a parking permit via bank debit or payment by an alternative approved method of payment.”

11. Articles 45 and 46 (Tilgate Park) of the Consolidation Order shall be deleted

12. Schedule 1 to the Consolidation Order shall be deleted and replaced with Schedule 1 to this Order.

13. Schedule 2 to the Consolidation Order shall be deleted and replaced as follows:

“Schedule 2 – Not Used”

THE COMMON SEAL of
CRAWLEY BOROUGH COUNCIL

was hereunto affixed this

day of 2022

in the presence of:

Authorised Signatory

Authorised Signatory

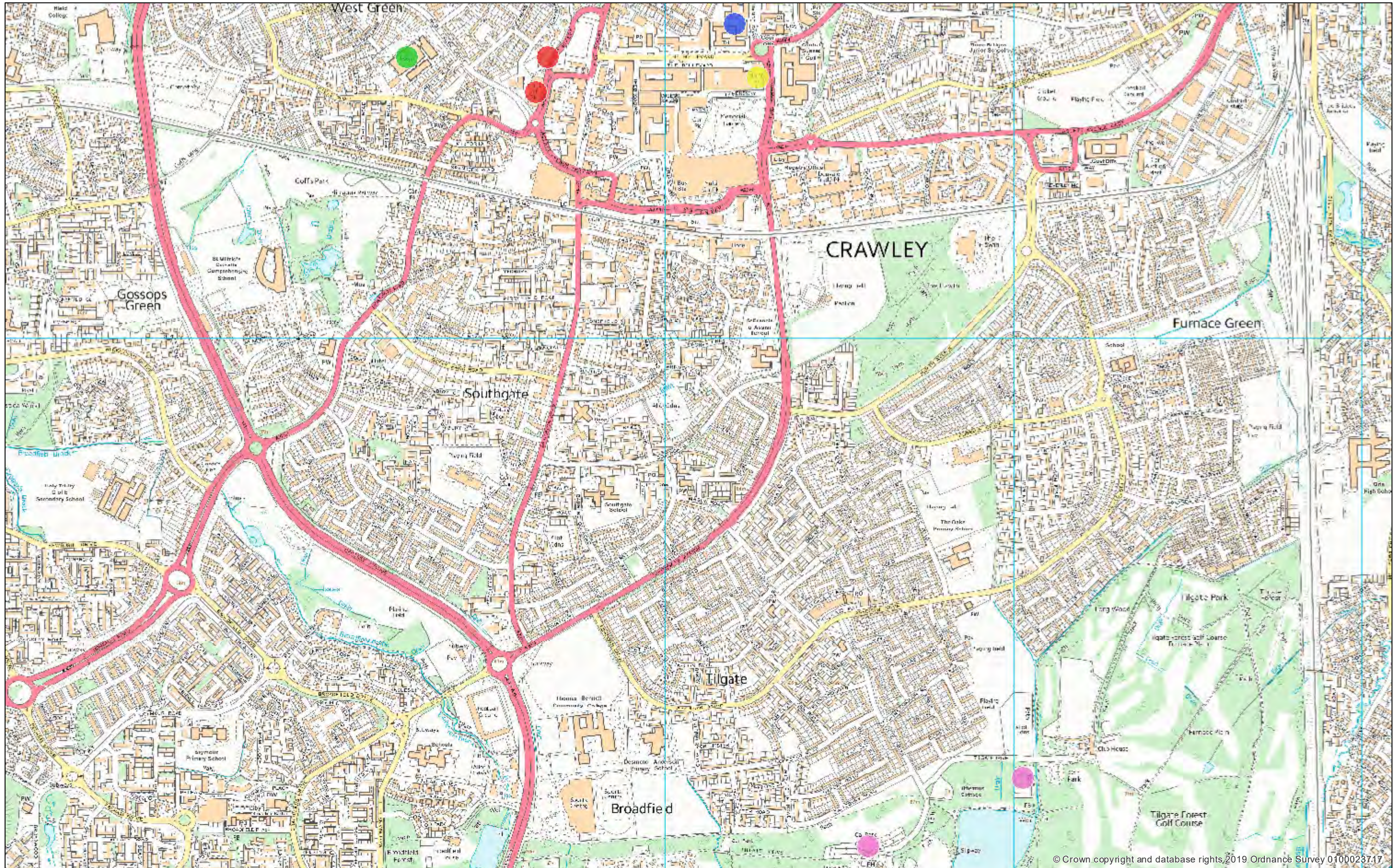
SCHEDULE 1 – PAY AND DISPLAY PARKING PLACES, PAY ON EXIT PARKING PLACES, SEASON TICKET PARKING PLACES AND PERMIT PARKING PLACES

1 – Parking Place	2 - Charging days and hours	3 – Parking Period and Scale of Parking Charges	4 – Season Ticket / Permit Charge
Fisherman’s Car Park	All days 9am – 6pm	Up to 1 hour £1.20 Up to 2 hours £2.40 Up to 3 hours £3.60 Up to 4 hours £4.80 Over four hours £6.00 (up to 24 hours):	Permits available to Crawley Borough Council staff only
Hospital Car Park (Crawley)	All days 8am – 6pm	Up to 1 hour £1.20 Up to 2 hours £2.40 Up to 3 hours £3.60 Up to 4 hours £4.80 Up to 5 hours £6.00 All day £9.00	Permits available to designated hospital employees, NHS staff and contractors only
Kingsgate Car Park	All days 24 hours	Up to 1 hour £1.60 Up to 3 hours £3.20 Up to 12 hours £5.30 Up to 24 hours £7.40 Evening 6pm to Midnight £2.10 (flat rate) Weekend £2.10 (flat rate)	<u>Monday to Friday</u> 3 months - £245 6 months - £460 12 months - £815 <u>Monday to Saturday</u> 3 months - £305 6 months - £560 12 months - £920 <u>Resident Season Tickets</u> 3 months - £220 6 months - £415 12 months - £735

				Permits also available to Crawley Borough Council staff
Orchard Street Multi Storey Car Park	All days 24 hours	Up to 1 hour Up to 3 hours Up to 12 hours Up to 24 hours Evening 6pm to Midnight Weekend (per day)	£1.60 £3.20 £5.30 £7.40 £2.10 (flat rate) £2.10 (flat rate)	<u>Monday to Friday</u> 3 months - £245 6 months - £460 12 months - £815 <u>Monday to Saturday</u> 3 months - £305 6 months - £560 12 months - £920 <u>Resident Season Tickets</u> 3 months - £220 6 months - £415 12 months - £735 Permits also available to Crawley Borough Council staff
Orchard Street Surface Car Park	All days 7am – 7pm	Up to 2 hours Up to 3 hours All day Sunday (all day) Bank Holiday (all day)	£2.10 £2.70 £3.80 £1.10 £1.10	N/A
Tilgate Car Park	All days 9am – 6pm	Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours All day	£1.20 £2.40 £3.60 £4.80 £6.00	Permits available to Crawley Borough Council staff only
Town Hall Multi-Storey Car Park	All days 7am - Midnight	Up to 1 hour Up to 3 hours Over 3 hours	£1.10 £2.70 £3.80	<u>Monday to Friday</u> 3 months - £190 6 months - £370 12 months - £680

		Evening 6pm to Midnight £2.10 (flat rate) Weekend (per day) £2.10 (flat rate)	<u>Monday to Saturday</u> 3 months - £210 6 months - £400 12 months - £780 <u>Resident Season Tickets</u> 3 months - £220 6 months - £415 12 months - £735 Permits also available to Crawley Borough Council staff
--	--	--	--

Car Park Locations



Crawley Car Park Locations

Key

-  Crawley Hospital
-  Orchard Street MSCP & Surface
-  Kingsgate Car Park
-  Town Hall Car Park
-  Tilgate (Main) Car Park & Fishermans Car Park

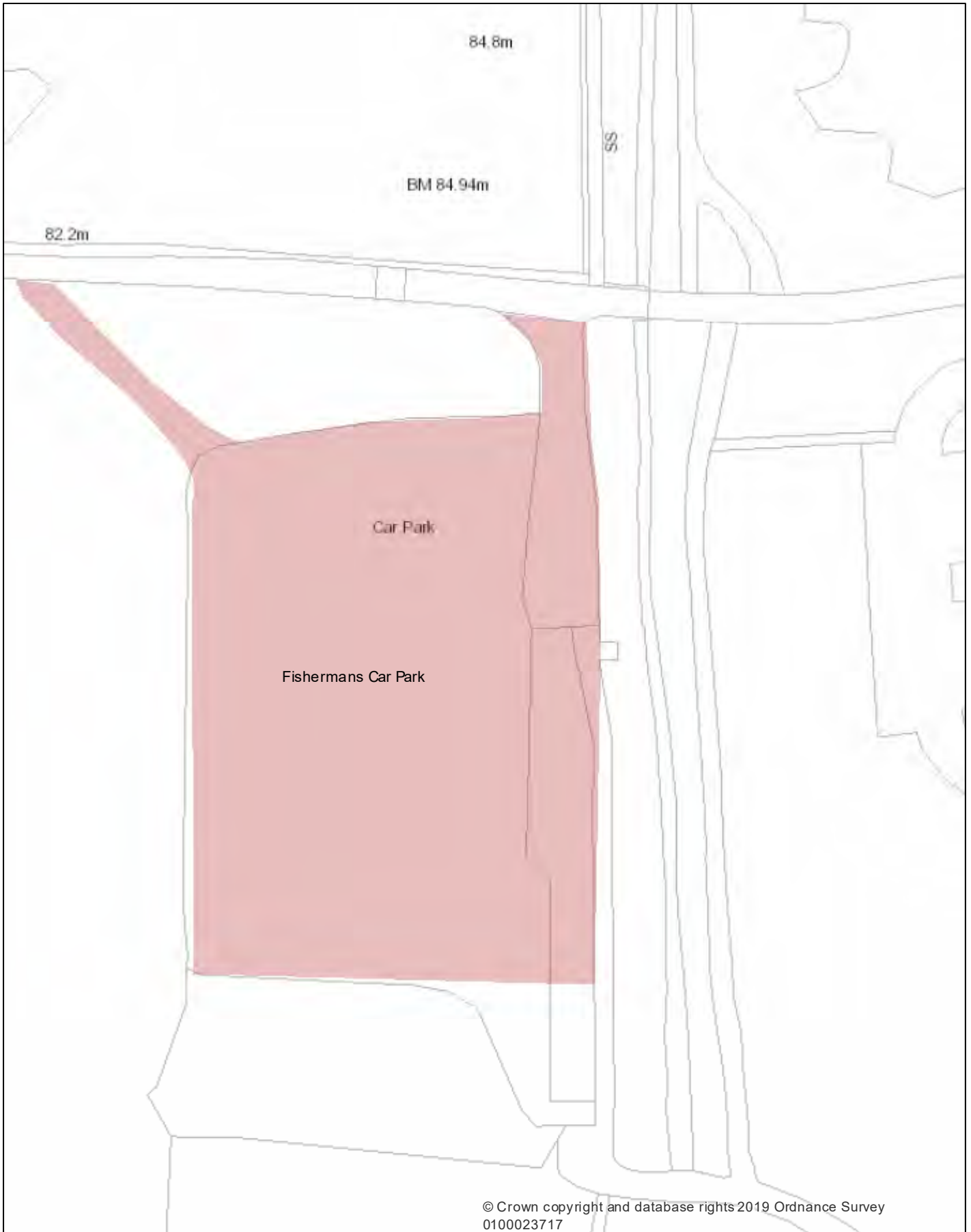


ArcGIS Web Map

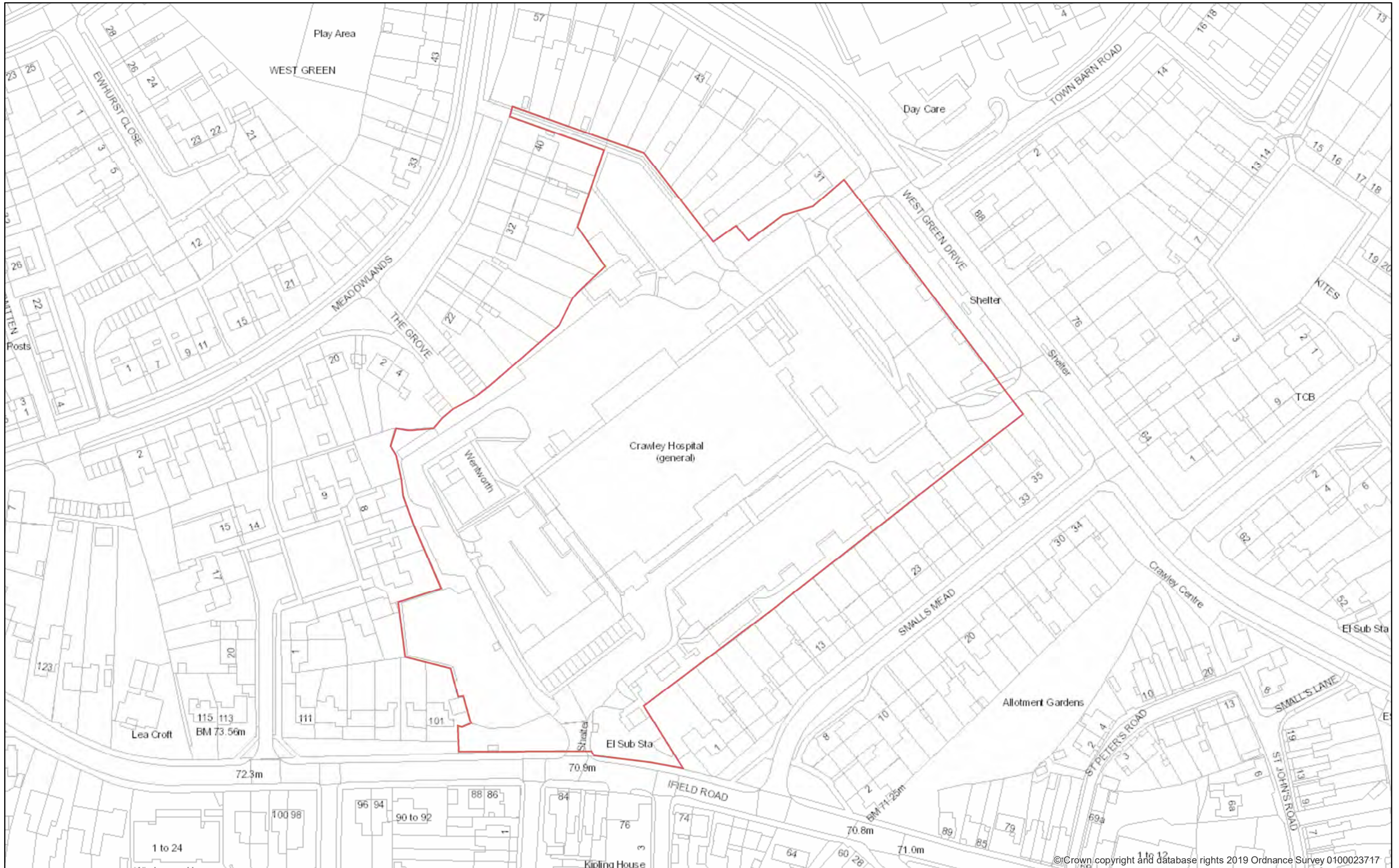


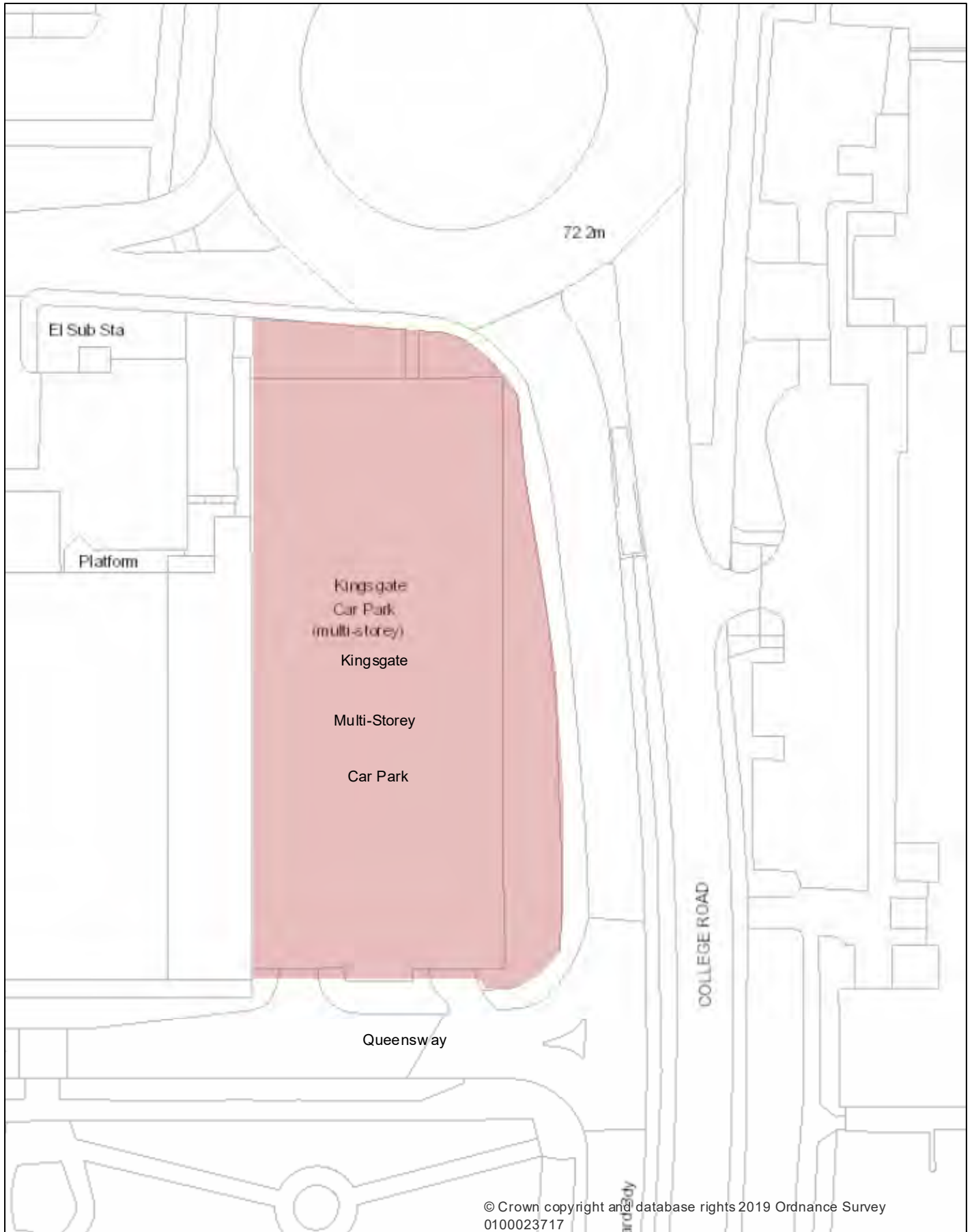
Crawley Borough Council
Town Hall, The Boulevard,
Crawley, West Sussex,
RH10 1UZ
Tel: 01293 438000

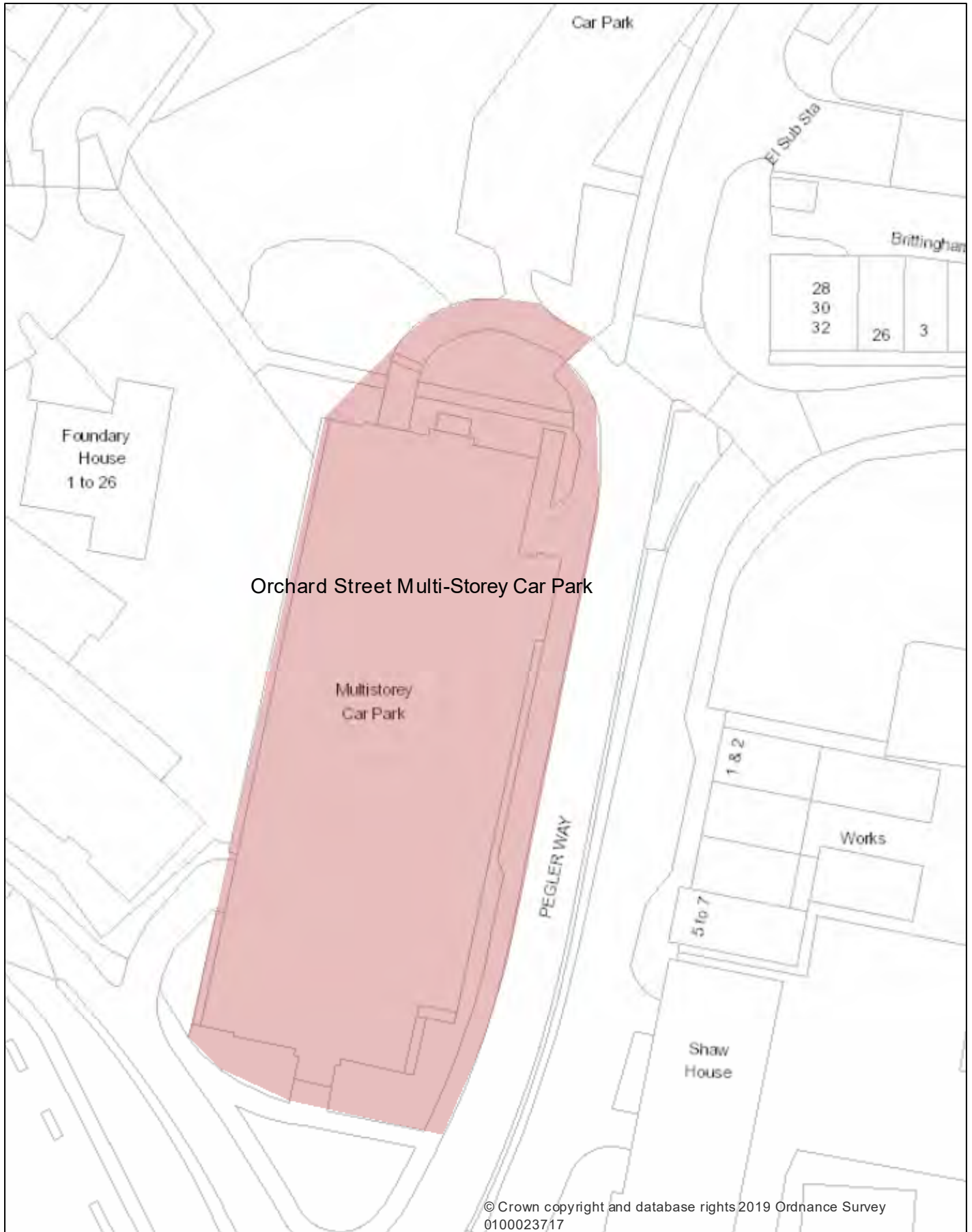
1:681.160083



Crawley Hospital - Site Plan Boundary [November 2021]









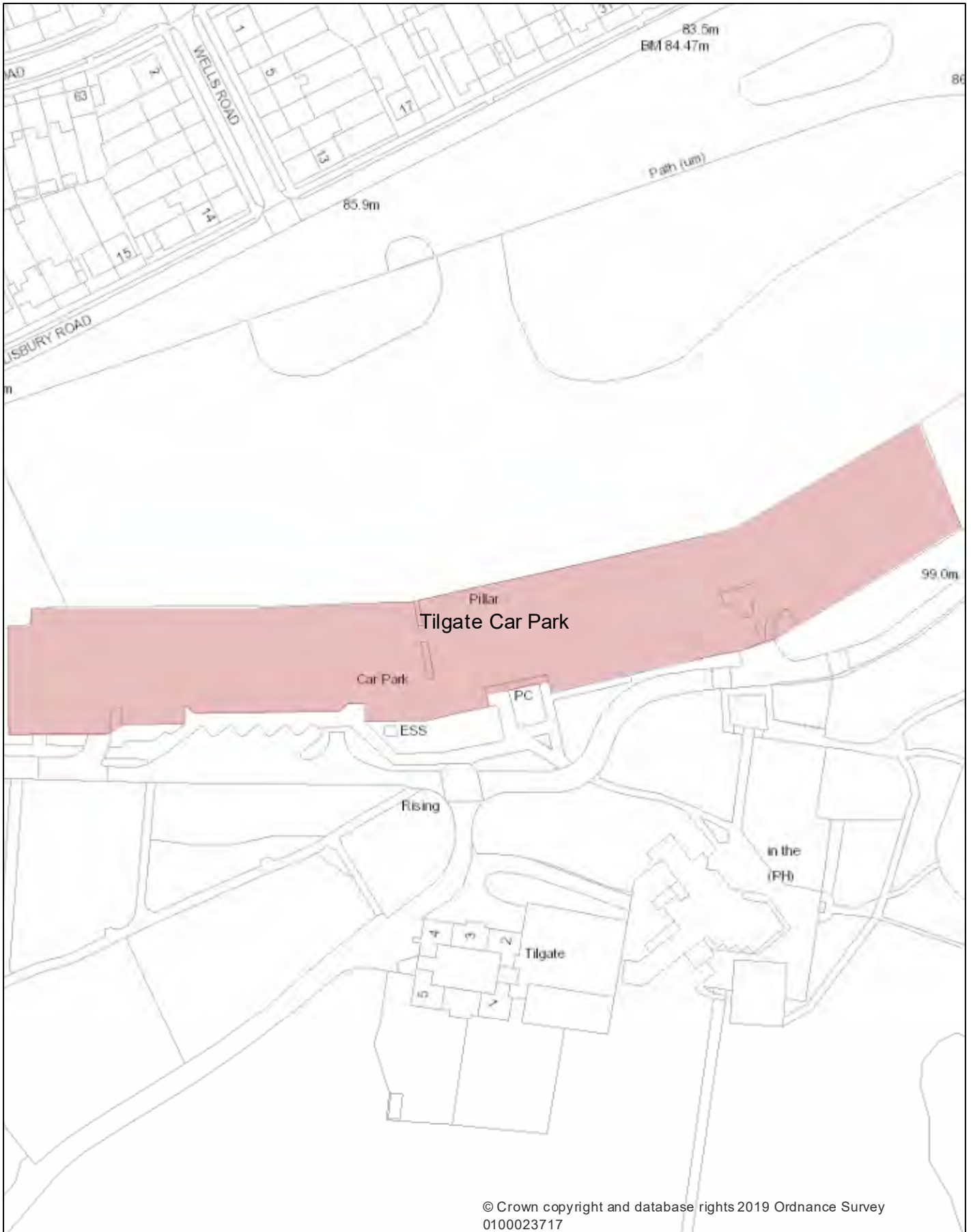


ArcGIS Web Map



Crawley Borough Council
Town Hall, The Boulevard,
Crawley, West Sussex,
RH10 1UZ
Tel: 01293 438000

1:1,362,320166



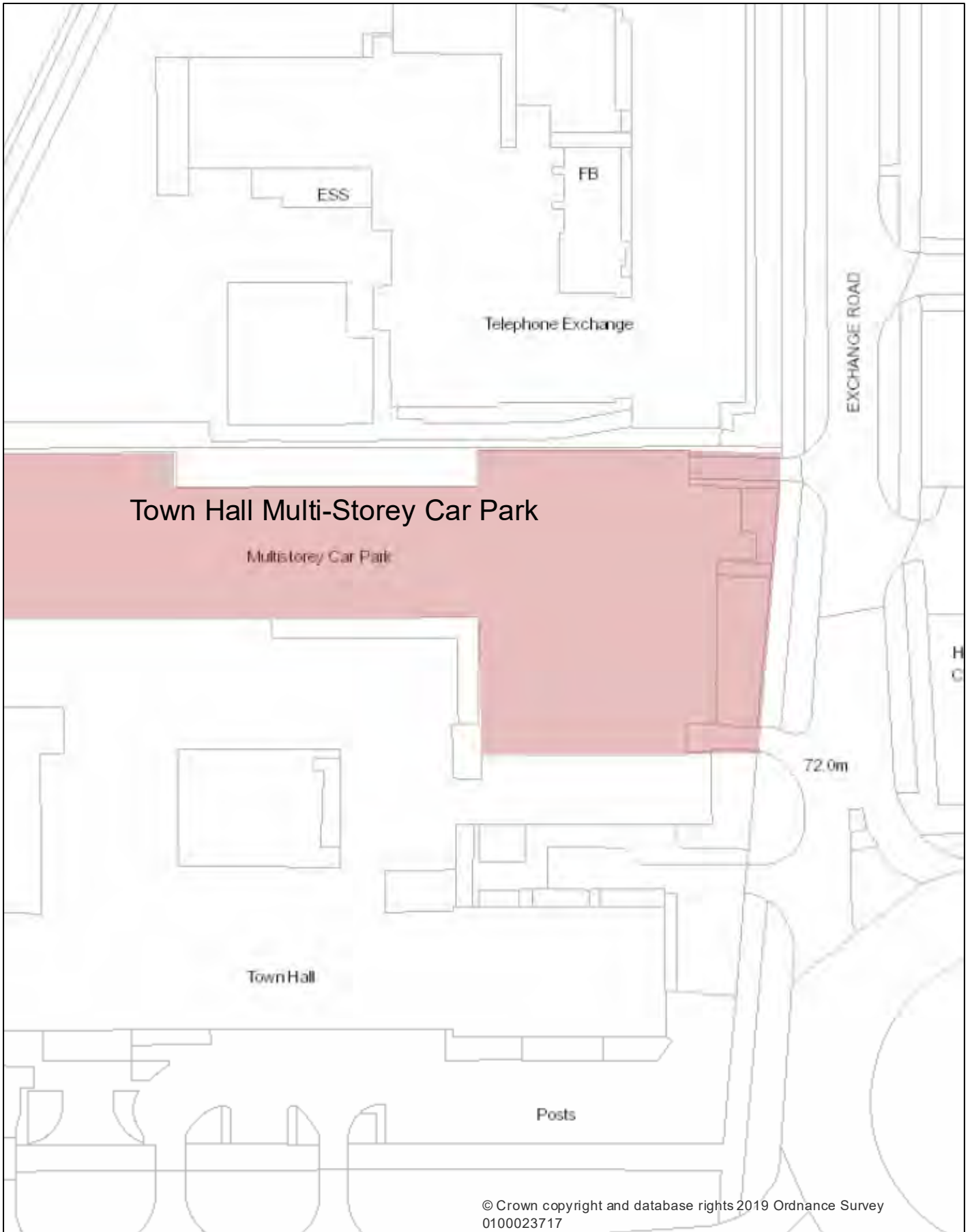


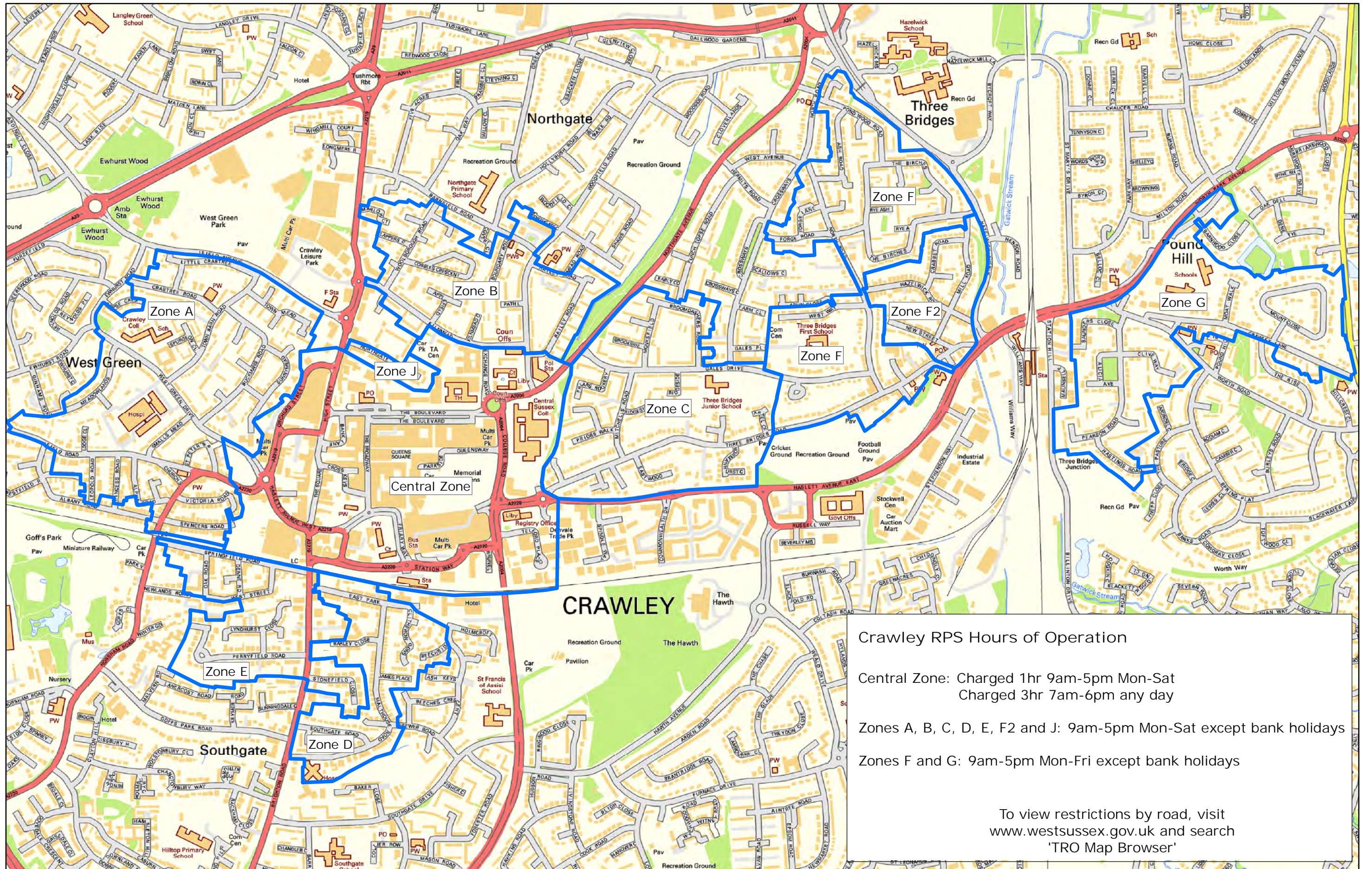
ArcGIS Web Map



Crawley Borough Council
Town Hall, The Boulevard,
Crawley, West Sussex,
RH10 1UZ
Tel: 01293 438000

1:681.160083





Crawley RPS Hours of Operation

Central Zone: Charged 1hr 9am-5pm Mon-Sat
 Charged 3hr 7am-6pm any day

Zones A, B, C, D, E, F2 and J: 9am-5pm Mon-Sat except bank holidays

Zones F and G: 9am-5pm Mon-Fri except bank holidays

To view restrictions by road, visit www.westsussex.gov.uk and search 'TRO Map Browser'

Reproduced from or based upon 2009 Ordnance Survey mapping with permission of the Controller of HMSO © Crown Copyright reserved. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings West Sussex County Council Licence No. 100023447

CRAWLEY RESIDENTS' PARKING SCHEME (RPS)

SCALE: 1:10,000



STATEMENT OF REASONS



In the Borough of Crawley

CRAWLEY BOROUGH COUNCIL (OFF-STREET PARKING PLACES) (AMENDMENT NO. 1) ORDER 2022

Crawley Borough Council proposed to make the above order under its powers contained in the Road Traffic Regulation Act 1984 and all other enabling powers.

The order will amend the Crawley Borough Council (Off Street Parking Places (Civil Enforcement and Consolidation) Order 2009.

The effect of the Order is:-

- (1) to incorporate Kingsgate Car Park into the order. This car park is an existing car park that was previously run by NCP and has been acquired by the Council
- (2) to increase the fees to be paid for parking (as set out in the tables below) at the following car parks: Fishermans, Orchard Street Surface, Orchard Street Multi Storey, Tilgate and Town Hall Multi Storey
- (3) to amend the charging hours at Fishermans and Tilgate car parks so that charges will be payable between 9am and 6pm throughout the year
- (4) to amend the charging hours at the Town Hall Multi Storey Car Park so that charges are payable between 7am and 12 midnight
- (5) to introduce weekend and evening rates at the Town Multi Storey Car Park and Orchard Street Multi Storey Car Park
- (6) to make administrative changes to the order including additional methods and means of payment available at all car parks, namely Fishermans, Hospital Car Park, Kingsgate, Orchard Street Surface, Orchard Street Multi Storey, Tilgate and Town Hall Multi Storey

The proposals are set out in full in the Notice of Proposals and draft Order.

Fees and Charges:

As part of the Council's review of fees and charges for its services, the Council is proposing to increase off-street parking charges across the Borough, including parking tariffs and

permits. In addition, the Council seeks to increase the means by which payment to park can be made.

Kingsgate Car Park:

On 23 September 2020 a Significant Operational Decision (SOD) was taken by the Council's Chief Executive, Natalie Bhrama-Pearl to take Kingsgate Multi Storey Car Park back into the full ownership and operation of the Council. In conjunction with this, authorisation was granted to evoke the legislative and regulatory powers as part of the Order to allow for the Council to charge to park in this location and to issue Penalty Charge Notices and associated proceedings where the relevant payment to park has not been made.

A copy of the Decision can be found at : [Decision - Inclusion of Kingsgate Car Park within the Council's Off Street Parking Orders and Traffic Regulation Order - Crawley Borough Council](#)

CRAWLEY BOROUGH COUNCIL
(OFF-STREET PARKING PLACES)
(CIVIL ENFORCEMENT AND CONSOLIDATION)
ORDER 2009

CRAWLEY BOROUGH COUNCIL
(OFF-STREET PARKING PLACES)
(CIVIL ENFORCEMENT AND CONSOLIDATION)
ORDER 2009

Crawley Borough Council (hereinafter called "the Council") in exercise of its powers under Sections 32, 33, 35, 124 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended ("the 1984 Act") and of all other enabling powers, with the consent of the West Sussex County Council in accordance with section 39(3) of the 1984 Act and after consultation with the Chief Constable of Sussex Constabulary in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

PART 1
GENERAL

Commencement and Citation

1. This Order shall come into operation on the 12th day of April 2010 and may be cited as the Crawley Borough Council (Off-Street Parking Places) (Civil Enforcement and Consolidation) Order 2009.

Interpretation

2. In this Order, except where the context otherwise requires, the following expressions have the meanings respectively assigned to them:

"alternative approved method of payment" means payment by phone, payment by debit or credit card facilitated by on site or remote verification by, for example, card reader or mobile phone text or phone call or decrementing card, where no ticket is produced in the transaction;

"charging days", means those days which are as specified by notice at each parking place respectively;

“charging hours”, means the period as specified by notice at each parking place respectively on all charging days;

“coach” means a motor coach or bus as defined in the Road Traffic Act 1998, Sections 121(1)(b) and (c);

“contract parking agreement” means an agreement between the Council and some other person whereby a vehicle owned, kept, driven or controlled by that person may be parked in one of the parking places specified in the Schedules;

“Council” means Crawley Borough Council or its successor authority and includes any parking services contractors or authorised agent appointed by or acting on behalf of the Council;

“daily charge” means the charge imposed by the Council for parking in a parking place on any one day and for a specified period of time as is identified in the scale of charges specified by notice at each parking place respectively;

"disabled persons' badge" means a badge issued by any Local Authority in accordance with the provisions of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons Regulations 2000 or a badge having effect under those regulations as if it were a disabled person's badge);

“expiry time” is the time indicated on the pay and display ticket and is the time by which the vehicle must leave the parking place;

“horse box” means a vehicle or a trailer drawn by a vehicle, suitable for the conveyance of horses;

“motor car” means a mechanically propelled vehicle, not being a motor cycle, or a commercial vehicle, the weight of which unladen does not exceed 30 cwt (1.5 tonnes) and which is constructed itself to carry a load or passengers and is not drawing a trailer;

“motor cycle” refers to a solo motorcycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels;

“owner” in relation to a vehicle means the person who is recorded as the registered keeper by the Driver and Vehicle Licensing Agency on the date on which the vehicle was parked in the parking place in question;

“park” and “parked” refer to the stopping of a vehicle and it remaining at rest for more time than is necessary to set down or pick up passengers whether or not the driver is still in the vehicle and a vehicle shall be deemed to be parked for any period in the same parking place or parking bay (as the case may be) if any part of it is below the vehicle or the vehicle’s load (if any) whether or not the vehicle is moved during that period;

“parking bay” means an area of a parking place, which is provided for the leaving of a vehicle of a class specified and indicated by markings on the surface of the parking place or signed or otherwise indicated by signs in the parking place;

“parking permit” means a daily permit, contract permit or staff permit issued by the Council to its own specification;

“parking place” means an area of land provided by the Council pursuant to Section 32(1) of the 1984 Act for the purpose of parking of vehicles and not closed (in part or in whole) by a notice erected thereon by authority of the Council;

“pay and display ticket” means a ticket issued by a ticket machine located in the parking place in which the vehicle has been parked or issued by a person nominated by the Council on payment of a charge and valid for a parking period as advertised at that parking place;

“penalty charge” means a charge imposed by legislation in respect of parking contraventions that are subject to civil enforcement and has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“relevant position” means

- (a) in respect of a vehicle displaying a valid disabled person’s badge -
 - (i) in the case of a vehicle fitted with a dashboard or fascia panel, the badge is exhibited thereon so that Part 1 (the front of the badge), is legible from outside the vehicle; or
 - (ii) in the case of a vehicle not fitted with a dashboard or fascia panel, the badge is exhibited in a conspicuous position on the vehicle so that Part 1 of the badge is legible from outside the vehicle;
- (b) in respect of a vehicle displaying a pay and display ticket, season ticket or parking permit -
 - (i) the ticket or permit is exhibited on the inside surface of the windscreen or in a clearly visible position so that it is facing forwards and can be easily seen and read from the front or side of the vehicle; or
 - (ii) in the case of a vehicle that is not fitted with a transparent windscreen, the ticket or permit is exhibited on the front of the vehicle facing forwards and clearly visible;

“season ticket” means a parking ticket purchased, subject to certain conditions, valid for the period specified on the ticket for use in parking places specified and indicated on the ticket;

“ticket machine” means an apparatus of a type and design approved by the appropriate Minister for the purpose of the 1984 Act, being apparatus designed to indicate the time by a clock and to issue parking tickets which show that a payment has been made of an amount or for a period specified thereon and which specify the date and, either the time of such payment, or the expiry time of the parking period for which payment has been made;

“vehicle” includes any motor car, motor cycle or other mechanically propelled automobile.

3. Except where the context requires otherwise, any reference in this Order to a numbered Article shall be construed as a reference to the Article bearing that number in this Order.
4. Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
5. Unless the context otherwise requires, words denoting the singular shall include the plural and vice versa and words denoting the persons shall include either gender, bodies corporate, unincorporated associations and partnerships.
6. The Interpretation Act 1978 shall apply for the interpretation of this Order.
7. Headings within this Order have been inserted for convenience and shall not affect the construction and interpretation of the Order.

PART 2
DESIGNATION AND USE OF PARKING PLACES

Designation

8. Each area of land or building specified by name in the Schedules may be used, subject to the provisions of this Order, as a place to park vehicles of such classes, in such positions, on such days, during such hours, for such period and on payment of such charges as are advertised at each parking place.

Class and position of vehicle

9. Where by notice or marking at a parking place, the parking place, or any parking bay within the parking place, is described as available for vehicles of a specified class or vehicles to be parked in a specified location, no person shall cause or permit a vehicle to be parked in that parking place or in any parking bay within the parking place,
- (i) unless it is of the specified class;
 - (ii) that is parked beyond the parking bay markings;
 - (iii) in a position other than that specified; or
 - (iv) for a purpose other than provided for in this Order.

Classes of vehicle

10. No person shall cause or permit a vehicle to be parked in a parking place unless it is a motor car, a vehicle displaying a disabled person's badge, a motor cycle or a vehicle of a class specifically prescribed in the Schedules.

Position of vehicle

11. If parking bays are marked out in a parking place, the driver of a vehicle shall ensure that it is positioned wholly within a parking bay and shall not permit it to wait in that parking place unless it is so positioned.
12. If parking bays are not marked out in a parking place the driver of a vehicle shall ensure that it is positioned so that it does not obstruct other vehicles

using the parking place, the free flow of traffic circulating within the parking place or the entrances to and exits from the parking place.

Disabled person's parking bays

13. No person shall cause or permit a vehicle to be parked in a parking bay marked for disabled persons unless there is displayed on the vehicle in the relevant position a valid disabled person's badge and immediately before or immediately after the act of parking the vehicle has been or is about to be used by the person(s) in respect of whom the disabled person's badge has been issued.

Permit parking bays

14. No person shall cause or permit a vehicle to park in a parking bay marked for season ticket or parking permit holders unless the vehicle is displaying a season ticket or parking permit valid for that time and that parking bay.

Motor cycle parking bays

15. No person shall cause or permit a vehicle to park in a parking bay marked for motor cycles unless the vehicle is a motor cycle.

Hours of operation and maximum period of stay

16. Where specified by notice at the parking place, a parking place or in any parking bay within the parking place is described as being in operation on specified days, during specified hours or for a maximum period of stay, no person shall cause or permit a vehicle to be parked in that parking place or in any parking bay within the parking place on any day, during such hours or for any period other or longer than those specified.

Period of no return

17. Where specified by notice at the parking place, a parking place is described as having a period within which a vehicle may not return, no person shall cause or permit a vehicle to be parked again in that parking place on any day, during such hours within which the vehicle is excluded from waiting in the parking place.

Power to close or suspend parking places

18. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed or erected in a parking place:
 - (i) from closing a parking place or any part thereof for any period; and/or
 - (ii) from setting aside a parking place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular vehicles or organisations.

19. Any person closing or suspending the use of a parking place or any part thereof shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof a notice or traffic sign indicating that of that parking place or that part thereof is closed or the use is suspended and that parking by vehicles is prohibited.

No parking in closed or suspended parking place

20. No person shall cause or permit a vehicle to be parked in a parking place or any part thereof during such periods that the parking place or that part thereof is closed or the use is suspended or during such period as there is in or adjacent thereto a notice or traffic sign indicating the closure or suspension placed by or on behalf of the Council.

Sale of Goods

21. No person shall in a parking place without the express written permission of the Council, use a vehicle, in connection with the sale of any article, including the vehicle itself, to any person in or near the parking place or in connection with the selling or offering for hire of skill or services in any other capacity.

Parked with engine running

22. No person shall in a parking place continue to run the engine when the vehicle is parked in the parking place and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.

Parked causing an obstruction

23. No person shall in a parking place park the vehicle in such a manner or place where it causes an obstruction to any other users of the parking place.

Domestic purposes and servicing of a vehicle

24. No person shall in a parking place park use any vehicle:
- (i) for sleeping or camping or cooking, or
 - (ii) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable the vehicle to depart from the parking place.

PART 3
CHARGES FOR PARKING

Payment

25. No person shall cause or permit any vehicle to be parked during the charging hours in a parking place without arranging for the appropriate charge (if any) to be paid in accordance with the scale of current charges specified by notice at each parking place respectively.

Charges for set periods

26. Where a charge is specified for a period, the whole of that charge shall be due and payable for the use of the parking place for any part of that period.

Means of payment

27. The charges referred to in the preceding Article shall be payable in the manner specified by notice at each parking place respectively.

Pay and display parking places

Purchase of parking ticket

28. The person in charge of a vehicle, upon parking the vehicle during the charging hours in a parking bay, shall immediately
- (i) ensure that a pay and display ticket is purchased from a ticket machine situated at that parking place for the period required in accordance with the scale of daily charges as specified by notice at that parking place, or
 - (ii) where available, make arrangements to pay the appropriate parking charge through an alternative approved method of payment for the period required in accordance with the scale of daily charges as specified by notice at that parking place.

Display of ticket

29. Save for payment by an alternative approved method of payment, once a vehicle has been parked during the charging hours within a pay and display parking place the person in charge of the vehicle shall ensure that:

- (i) a valid pay and display ticket has been obtained to cover the entire period that the vehicle is parked in the parking place, and
- (ii) the valid pay and display ticket is displayed in the relevant position on the vehicle in respect of which it was issued at all times the vehicle is parked.

Validity of pay and display tickets

- 30. A pay and display ticket is not transferable from one vehicle to another and on transfer the pay and display ticket ceases to be valid.
- 31. A pay and display ticket is valid only in the parking place in which it was issued. This is defined by the reference code of the ticket machine located in that parking place printed on the pay and display ticket.
- 32. A pay and display ticket is valid only until the expiry time shown on the parking ticket indicating the expiry of the period for which a charge has been paid.

Expiry of parking period

- 33. The expiry of the period for which the appropriate charge has been paid shall be
 - (i) where a pay and display ticket has been purchased, when the time shown on the clock of the issuing ticket machine is later than the expiry time shown on the pay and display ticket displayed, or
 - (ii) where an alternative approved method of payment has been used, when the period for which payment has been made and recorded has been exceeded.
- 34. No person shall cause or permit any vehicle to be parked during the charging hours in a pay and display parking place after the expiry of a displayed pay and display ticket or after the period for which payment has been made and recorded has been exceeded.

No pay and display ticket displayed

35. If at any time while a vehicle is parked in a parking place no pay and display ticket is displayed on that vehicle in the relevant position or payment has not been made through an alternative approved method of payment and in accordance with the provisions of this order, it shall be deemed that the charge has not been paid.

Exemption through payment by alternative approved method of payment

36. Where arrangements to pay the daily charge have been made through an alternative approved method of payment and no pay and display ticket is produced by following the process, the driver of a vehicle shall be exempt from the requirement to display such a ticket.

Ticket machine out of order

37. If at the time when a vehicle is parked during the charging hours in a parking place and the nearest ticket machine in that parking place is out of order, then a pay and display ticket shall be obtained from another ticket machine within the same parking place (where provided) or as specified by notice at each parking place respectively.
38. Where no valid pay and display ticket can be obtained from a ticket machine within a parking place or at an adjacent parking place, vehicles may be parked in a parking place but may not be parked for longer than the maximum period of parking in that parking place as specified by notice at each parking place respectively.

Exemption through absence of ticket machine

39. If at the time when a vehicle is parked in a parking place during the charging hours there is no ticket machine in operation at the parking place or at an adjacent parking place, or all the ticket machines at these parking places carry notices placed upon them by a person duly authorised by the Council indicating that they are out of order, the driver of that vehicle shall be exempt from the requirement to purchase a pay and display ticket.

Season tickets

40. Season tickets are available from the Council at the appropriate fee, for a vehicle of a specific class and for a specific parking place subject to conditions determined by the Council.
41. A season ticket is only valid in the parking place(s) in respect of which it was issued, for the vehicle in respect of which it was issued and up to the date of expiry shown on the season ticket.
42. The driver shall abide by the terms stipulated by the Council for the use of the season ticket.

Pay on entry parking places

Payment of daily parking charge

43. Where there is a requirement to pay a daily parking charge to gain entry to a parking place, the appropriate charge must be paid in the manner specified by notice at each parking place respectively. This may include payment into a machine to raise the entry barrier or payment directly to a person appointed by the Council to collect parking charges.

Exemptions from payment of entry charge

44. Where, through malfunction of equipment or lack of authorised person to collect the parking charges, it is not possible for the entry charge to be collected by the Council, a vehicle may be parked in a parking place without payment of the charge but may not be parked for longer than the maximum period of parking in that parking place (if any) as specified by notice at each parking place respectively.

Other parking places where charges apply

Tilgate Park

45. At Tilgate Park parking place, the driver of a coach or horse box must purchase a parking permit by paying the appropriate charge (as specified by notice at the parking place) at the Nature Centre Office and then display the parking permit issued in the relevant position on the vehicle to which it relates.

Exemptions from purchase of permit

46. Where, through malfunction of equipment or lack of authorised person to collect the parking charges, it is not possible for the permit charge to be collected by the Council, vehicles may be parked in a parking place without payment of the charge but may not be parked for longer than the maximum period of parking in that parking place as specified by notice at the parking place.

General

Parking permits

47. Parking permits may be issued by the Council for whatever purposes are deemed necessary, whether or not the subject of a contract parking agreement, and may be subject to such terms and conditions as the Council may deem appropriate.

Display of season ticket or parking permit

48. A season ticket or parking permit shall be displayed in the relevant position on the vehicle in respect of which it was issued at all times during which the vehicle is parked in the parking place.

Restriction on removal

49. When a pay and display ticket, season ticket or parking permit has been exhibited on a vehicle in the relevant position no person shall remove the pay and display ticket, season ticket or parking permit from the vehicle until the vehicle is removed from the parking place.

Exemption from daily charge

50. No daily charge shall be payable in respect of;
- (i) a vehicle which displays in the relevant position a valid disabled person's badge provided that the vehicle immediately before or after the act of parking has been used or is about to be used by the person(s) in respect of whom the badge is issued;
 - (ii) a motor cycle parked in a marked motor cycle bay; or

- (iii) a vehicle parked displaying in a relevant position a season ticket or parking permit issued by the Council valid for that parking place.

PART 4
RELOCATION, REMOVAL AND DISPOSAL OF VEHICLES

Emergencies

51. A person authorised by the Council or a police officer in uniform may, using such measures as are appropriate, move or cause to be moved in the case of an emergency to any place he/she thinks fit, any vehicle parked in a parking place.

Movement or removal on contravention

52. Where a vehicle has been left in contravention of any of the provisions of this order, a person authorised by the Council may, using such measures as are appropriate, remove or arrange for the vehicle to be removed from the parking place or alter the position of the vehicle in order that its position shall comply with the provisions of the order.

Contraventions in suspended parking place

53. A person authorised by the Council may, using such measures as are appropriate, move or cause to be moved to any place he/she thinks fit, any vehicle parked in a parking place which has been closed or suspended in whole or in part by the Council and the cost of movement or removal and safe keeping shall be the liability of the owner of the vehicle.

Safe keeping

54. Any person removing a vehicle from a parking place under the provisions of this Order shall make such arrangements as may be reasonably necessary to provide for the safe keeping of the vehicle.

Disposal of vehicles abandoned in parking places

55. The Council may sell or otherwise dispose of, in accordance with current legislation, a vehicle which has been, or could at any time be, removed from a parking place if the vehicle appears to have been abandoned.

PART 5
CONTRAVENTION AND PENALTY CHARGE

Contravention

56. Save for the provisions in Part 6, if a vehicle is parked in a parking place without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge shall be payable. A penalty charge notice may then be served and/or the vehicle may be removed from the location.

Restriction on removal of notices

57. Any notice fixed to a vehicle in accordance with this Order shall not be removed or interfered with except by or under the authority of:
- (i) the owner, or person in charge of, the vehicle;
 - (ii) the Council for the parking place in which the vehicle in question was found.

Indications as evidence

58. The particulars given in any notice served on a vehicle in accordance with the provisions of this Order shall be treated as evidence in any proceedings relating to failure to pay the penalty charge.

PART 6
LIABILITY AND OTHER PROVISIONS

Liability

59. The Council accepts no liability for the loss or damage to vehicles or other property left in any of the parking places to which this Order applies save for that arising from the negligence of the Council.

Validity

60. If a court, the Department for Transport, the Traffic Penalty Tribunal or the Traffic Enforcement Centre declares any part of this Order to be invalid or unenforceable, such declaration shall not invalidate the remainder of the Order.

Tax, insurance and MOT

61. Any person who drives or permits a vehicle to be parked in a parking place without
- (i) a valid licence for the vehicle in accordance with the provisions of Section 1 of the Vehicle (Excise) Act 1971,
 - (ii) a valid policy of insurance for the use of the vehicle as complies with Part IV of the Road Traffic Act 1972, or
 - (iii) a valid MOT Certificate for the vehicle (if required),
- shall be guilty of an offence.

Driving within a parking place

62. Where in a parking place signs are erected or surface markings are laid for the purpose of
- (i) indicating the entrance to or exit from the parking place, or
 - (ii) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,
- any person who drives or permits to be driven any vehicle
- (i) so that it enters the parking place otherwise than by an entrance or leaves the parking place otherwise than by an exit, so indicated, or
 - (ii) in a direction other than so specified
- shall be guilty of an offence.

63. Any person who, without with the permission of a person authorised by the Council in that behalf, drives or permits to be driven any vehicle in a parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place shall be guilty of an offence.

64. Any person who drives or permits to be driven any vehicle in a parking place as a means of passage from one road to another shall be guilty of an offence.

Supermarket trolleys

65. Any person who, without the consent of an authorised officer of the Council, leaves or causes to be left unattended any shopping or supermarket trolley or any static or wheeled container in any parking place other than in a designated trolley bay (if any) shall be guilty of an offence.

Wilful damage

66. Any person who with intent to defraud interferes with a ticket machine or operates or attempts to operate it by the insertion of objects other than undamaged and unaltered coins of legal tender and of the appropriate denomination, shall be guilty of an offence.

67. Any person, who causes damage to any parking control equipment (including ticket machines), signing or lighting installations within the parking place or to any part of the fabric of the parking place, shall be guilty of an offence.

Domestic purposes

68. Any person who uses any part of the parking place for sleeping or camping or cooking, or any other domestic purpose shall be guilty of an offence.

Behaviour

69. Any person who wilfully sounds any horn or any other similar instrument on a vehicle except when about to change the position of the vehicle in or to depart from the parking place shall be guilty of an offence.

70. Any person who in a parking place shouts or otherwise makes any loud noise to the disturbance or annoyance of users of the parking place or residents or premises in the neighbourhood shall be guilty of an offence.

71. Any person who in a parking place uses any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned shall be guilty of an offence.

Skateboarding and other wheeled activities

72. Any person who in a parking place undertakes activities such as roller-skating, skate boarding, go-carting, the use of mini-motorbikes, quad bikes or any other similar vehicles to the disturbance or annoyance of users of the parking place or residents or occupants of premises in the neighbourhood shall be guilty of an offence.

Other activities

73. Any person who in a parking place

- (i) erects or causes or permits to be erected any tent, booth, stand, building or other structure without the written consent of the Council, or
- (ii) lights or causes to be lit any fire,

shall be guilty of an offence.

PART 7 REVOCATIONS

Revocations

74. The following Orders made by Crawley Borough Council and all their Amendments and any other Orders and Regulations of whatever nature relating to off-street parking places specified in the Schedules within the area of the Council made before the introduction of this Order are hereby revoked.

The Borough of Crawley (Off Street Parking Places) Order 1991

The Borough of Crawley (Off Street Parking Places) (Amendment) Order 1994

The Borough of Crawley (Orchard Street) (Off Street Parking Places) Order 1995

The Borough of Crawley (Orchard Street) (Off Street Parking Places) (Amendment) Order 1995

The Borough of Crawley (Orchard Street) (Off Street Parking Places) (Amendment) Order 1998

The Borough of Crawley (Tilgate Park) (Off Street Parking Places) Order 1999

The Borough of Crawley (Broadfield Barton) (Off Street Disabled Parking Places) Order

The Borough of Crawley (Exchange Road / Kilnmead) (Off Street Parking Places) (Saturdays) Order 2007

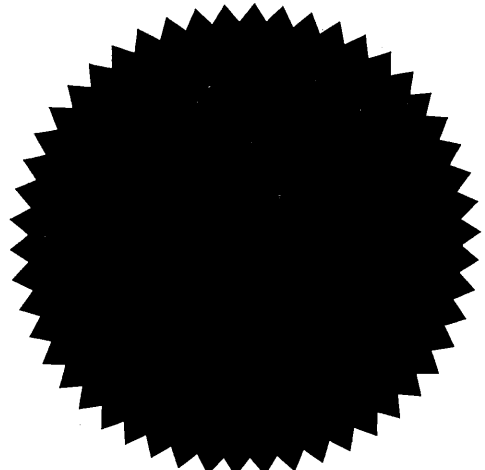
**EXECUTED as a Deed by affixing the COMMON SEAL
of Crawley Borough Council
in the presence of**

Authorised Signatory

KPC

Mam Kadd

Authorised Signatory



129622

Dated this *23rd* day of **March 2010**

CRAWLEY BOROUGH COUNCIL

(OFF STREET PARKING PLACES)

(CIVIL ENFORCEMENT AND CONSOLIDATION) ORDER 2009

SCHEDULE 2 –PAY ON ENTRY AND PERMIT PARKING PLACES

Name of parking place	Special classes of vehicle (if any)	Days and hours of operation of parking place	Days and hours of operation of controls and maximum stay
Tilgate Park car park i) Pay on entry area ii) Coaches only area iii) Disabled drivers area	i) Motor cars and motor cycles ii) Coaches and horse boxes displaying a valid parking permit iii) vehicles displaying a valid disabled person's badge	All days All hours	As specified by notice at the parking place

CRAWLEY BOROUGH COUNCIL

(OFF STREET PARKING PLACES)

(CIVIL ENFORCEMENT AND CONSOLIDATION) ORDER 2009

SCHEDULE 3 – NON PAYMENT PARKING PLACES

Name of parking place	Special classes of vehicle (if any)	Days and hours of operation of parking place	Days and hours of operation of controls and maximum stay
Broadfield Barton car park	Vehicles displaying a valid disabled person's badge	All days All hours	As specified by notice at the parking place

CRAWLEY BOROUGH COUNCIL

(OFF STREET PARKING PLACES)

(CIVIL ENFORCEMENT AND CONSOLIDATION) ORDER 2009

SCHEDULE 1 – PAY AND DISPLAY PARKING PLACES

Name of parking place	Special classes of vehicle (if any)	Days and hours of operation of parking place	Charging days and hours and maximum stay
Orchard Street car park	None	All days All hours Note: the car park is normally open to the public 0700 to 2000 Monday to Saturday	As specified by notice at the parking place
Orchard Street surface car park	None	All days All hours Note: the car park is normally closed each Friday 0730 to 1430 and Saturday 0730 to 1730 for a market	As specified by notice at the parking place
Town Hall car park	None	All days All hours Note: the car park is normally open to the public 0700 to 2100 Monday to Saturday	As specified by notice at the parking place
Town Hall surface car park	None	All days All hours Note: the car park is normally open to the public 0700 to 2100 Monday to Saturday	As specified by notice at the parking place
Centenary House car park	None	0800 to 1800 Saturdays only	As specified by notice at the parking place