

# Premises Licence

Licensing Act 2003 - Part A

## CRAWLEY BOROUGH COUNCIL

Licensing Section, Town Hall, The Boulevard, Crawley,  
West Sussex. RH10 1UZ - 01293 438289



Premises licence number

**05/00019/LAPRE**

Part 1 - Premises details

**Postal address of premises, or if none, ordnance survey map reference or description:**

The Railway  
2 – 4 Brighton Road  
Southgate

**Post town:** Crawley

**Post code:** RH10 6AA

**Telephone number:** 01293 618995

**Where the licence is time limited the dates:** Not Applicable

**Licensable activities authorised by the licence:**

SALE BY RETAIL OF ALCOHOL; FILMS; INDOOR SPORTING EVENTS; LIVE MUSIC;  
RECORDED MUSIC; PERFORMANCE OF DANCE; PROVISION OF LATE NIGHT REFRESHMENT.

***The times the licence authorises the carrying out of licensable activities:***

### **Sale by retail of alcohol**

**Standard days & timings:**

Monday – Thursday: 10.00 – 00.00

(\*no service or supply of alcohol outdoors after 23:00 hours and no consumption of alcohol outdoors after 23:20 hours).

Friday – Saturday : 10.00 – 02.00

(\*no service or supply of alcohol outdoors after 23:00 hours and no consumption of alcohol outdoors after 23:20 hours).

Sunday : 10.00 – 00.00

(\*no service or supply of alcohol outdoors after 22.30 hours and no consumption of alcohol outdoors after 22.50 hours).

**Non-standard timings:**

*The terminal hour shall be 02.00 hours on the following notable days: St George's Day; St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, on all Bank Holidays and the Friday, Saturday and Sunday preceding all Bank Holidays, Maundy Thursday, Good Friday, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December, Bonfire Night and New Year's Day.*

*New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.*

*In the event of the transmission of any recognised international sporting event falling outside the standard hours given above, licensing activities and opening hours may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with both the Licensing Authority and the Police giving their prior written consent in each case.*

*An additional hour to the standard and non-standard times on the day when British Summertime commences.*

### **Films, indoor sporting events, performance of dance,**

**Standard days & timings:**

Monday - Thursday: 10.00 - 00.00

Friday - Saturday: 10.00 - 02.00

Sunday: 10.00 - 00.00

**Non-standard timings:**

*The terminal hour shall be 02.00 hours on the following notable days: St George's Day; St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, on all Bank Holidays and the Friday, Saturday and Sunday preceding all Bank Holidays, Maundy Thursday, Good Friday, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December, Bonfire Night and New Year's Day.*

*New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.*

*In the event of the transmission of any recognised international sporting event falling outside the standard hours given above, licensing activities and opening hours may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with both the Licensing Authority and the Police giving their prior written consent in each case.*

*An additional hour to the standard and non-standard times on the day when British Summertime commences.*

**Live music:**

**Standard days & timings:** Monday - Thursday: 10.00 – 00.00  
Friday - Saturday: 10.00 – 02.00  
Sunday: 10.00 – 00.00

**Non-standard timings:**

*The terminal hour shall be 02.00 hours on the following notable days: St George's Day; St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, on all Bank Holidays and the Friday, Saturday and Sunday preceding all Bank Holidays, Maundy Thursday, Good Friday, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December, Bonfire Night and New Year's Day.*

*New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.*

*In the event of the transmission of any recognised international sporting event falling outside the standard hours given above, licensing activities and opening hours may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with both the Licensing Authority and the Police giving their prior written consent in each case.*

*An additional hour to the standard and non-standard times on the day when British Summertime commences.*

**Recorded music:**

Premises licensed for the sale and supply of alcohol may provide, at any time, regulated entertainment by the reproduction of wireless, including television broadcast and of public entertainment by way of music and singing only which is provided solely by the reproduction of recorded sound.

**Provision of late night refreshment:**

**Standard days & timings:**

Monday – Thursday: 23.00 – 00.00

(\*no service or supply of late night refreshments outdoors after 23.00 hours and no consumption of late night refreshments outdoors after 23.20 hours).

Friday – Saturday 23.00 – 02.00

(\*no service or supply of late night refreshments outdoors after 23.00 hours and no consumption of late night refreshments outdoors after 23.20 hours).

Sunday 23.00 – 00.00

(\*no service or supply of late night refreshments outdoors after 22.30 hours and no consumption of late night refreshments outdoors after 22.50 hours).

**Non-standard timings:**

*The terminal hour shall be 02.00 hours on the following notable days: St George's Day; St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, on all Bank Holidays and the Friday, Saturday and Sunday preceding all Bank Holidays, Maundy Thursday, Good Friday, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December, Bonfire Night and New Year's Day.*

*New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.*

*In the event of the transmission of any recognised international sporting event falling outside the standard hours given above, licensing activities and opening hours may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with both the Licensing Authority and the Police giving their prior written consent in each case.*

*An additional hour to the standard and non-standard times on the day when British Summertime commences.*

**\*Consumption only**

*In the event of the transmission of any recognised international sporting event falling outside of the standard hours given above, licensing activities in the form of Films, Indoor Sporting Events, Performance of Dance, Provision of Facilities for Making Music, Provision of Facilities for Dancing, Late Night Refreshment, Supply of Alcohol may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with **both** the Licensing Authority and the Police giving their prior written consent in each case.*

**The opening hours of the premises:**

**Standard days & timings:**

Monday – Thursday: 10.00 - 00.30  
Friday – Saturday : 10.00 - 02.30  
Sunday 10.00 - 00.30

**Non-standard timings:**

*The terminal hour shall be 02.30 hours on the following notable days: St George's Day; St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, on all Bank Holidays and the Friday, Saturday and Sunday preceding all Bank Holidays, Maundy Thursday, Good Friday, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 &30 December, Bonfire Night and New Year's Day.*

*New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.*

*In the event of the transmission of any recognised international sporting event falling outside the standard hours given above, licensing activities and opening hours may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with both the Licensing Authority and the Police giving their prior written consent in each case.*

*An additional hour to the standard and non-standard times on the day when British Summertime commences.*

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies:**

For Consumption On & Off The Premises

**Part 2**

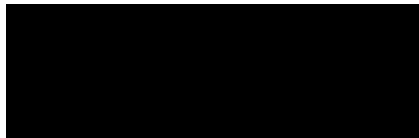
**Name, (registered) address, telephone number and email address (where relevant) of holder of premises licence:**

Stonegate Pub Company Limited  
3 Monkspath Hall Road  
Solihull  
B90 4SJ

**Registered number of holder, for example company number, charity number (where applicable):**

FC029833

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:**



**Annex 1 Mandatory Conditions**

1. If this premises licence authorises the supply/sale of alcohol, the following two conditions apply:
  - (i) No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated supervisor does not hold a personal licence or his personal licence is suspended.
  - (ii) Every supply/sale of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  
2. If this premises licence authorises the exhibition of film(s), the admission of children under the age of 18 years is restricted in accordance with the age restrictions of the British Board of Film Classification (BBFC) or authority designated under Section 4 of the Video Recordings Act 1984.

- 3 If this premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity (as defined by the Private Security Industry Act 2001) then such individuals must be licensed by the Security Industry Authority.  
(Condition 4 effective from 6th April 2014)
4. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (2) For the purposes of the condition set out in paragraph 1—
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula—  

$$P = D + (D \times V)$$
where— (i) P - is the permitted price,  
(ii) D - is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and  
(iii) V - is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—  
(i) the holder of the premises licence,  
(ii) the designated premises supervisor (if any) in respect of such a licence, or  
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3). Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4). (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.  
(Conditions 5 to 8 effective from 1st October 2014)
5. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—  
(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—  
(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or  
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available
7. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
8. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

## **Annex 2 – Conditions consistent with the Operating Schedule**

- 1) A digital CCTV system shall be installed at the premises and maintained in good working order, and shall be on and recording at all times when the premises are open for licensable activities, with extensive coverage of the licensed premises, covering areas used by the public internally and externally, including the entrance to the premises.
- 2) The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.

- 3) CCTV footage will be stored for a minimum of 31 days
- 4) The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
- 5) The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
- 6) Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.
- 7) Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.
- 8) In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.
- 9) Where Pubwatch exists covering the area of which the premises is situated then the DPS or other nominated employee shall participate in Pubwatch.
- 10) Door supervisors will be employed as follows: When the premises are open for sale of alcohol beyond 1am the following day on Friday and Saturday there will be a minimum of two SIA-registered door supervisors on duty from 21:00 until close, with additional door supervisors on duty as appropriate to any risk assessment. The premises shall continually risk assess the need to employ above the minimum required number of SIA door staff. On all other days, the need for door supervisors will be assessed by way of risk assessment and cognisance will be taken of any police advice. This written risk assessment shall be subject to review and updating where deemed necessary and must take into account information or guidance offered by the police and the licensing authority.
- 11) Whenever SIA door supervisors are on duty, they shall:
  - a) be on duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have left and safely dispersed
  - b) be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and
  - c) monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.
- 12) SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Door Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.

- 13) Those performing the role of door supervisor shall not perform any other role when engaged for the purpose of door supervision activities.
- 14) The premises shall maintain a written drugs policy, which shall be made available to the Police or an authorised officer of the Council upon request.
- 15) An incident log book (which may be electronic) shall be kept on the premises and made available upon request to an authorised Officer of the Council or Police which will record the following:-
  - a) Any incidents of disorder
  - b) Any seizures of drugs or offensive weapons
  - c) Any ejections of patrons
- 16) The premises shall maintain a written dispersal policy, which shall be made available to the Police or an authorised Officer of the Council upon request.
- 17) A log (which may be electronic) shall be kept detailing all refused sales of alcohol. The log shall include the date and time of the refusal and the name of the member of staff who refused the sale. A copy of the log or electronic report shall be made available to an authorised Police Officer and Licensing Authority Officer upon request.
- 18) All off sales of alcohol will be made in sealed containers save for drinks taken by customers for consumption in any external areas designated for that purpose.
- 19) Only toughened or similar drinking vessels (excluding bottles) shall be used on the premises with the exception of where they are not produced / available for purchase by the operator. This does not include wine or champagne glasses or other such glassware as agreed in writing with the Police Licensing officer.
- 20) Alcoholic and other drinks in open containers may not be removed from the premises by customers, save for consumption in any external area provided for that purpose.
- 21) No adult entertainment paid for by the company of a nude physical nature is permitted at these premises.
- 22) The Premises Licence Holder shall ensure that all staff members engaged, or to be engaged, in selling alcohol at the premises shall receive induction training. This training will take place prior to the selling of alcohol and will relate to:
  - a) the lawful selling of alcohol and underage sales
  - b) refusing the sale of alcohol to a person who is drunk
- 23) Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.
- 24) All training in respect of alcohol sales undertaken by staff members (which may be in electronic format) shall be documented and recorded and shall be made available to officers of any responsible authority upon request.
- 25) The premises will operate a "Challenge 21" policy whereby any person attempting to buy alcohol who appears to be under 21 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the "PASS" mark hologram, official photographic identity cards issued by EU states bearing a

hologram or ultraviolet feature. Suitable and sufficient signage advertising the "Challenge 21" policy will be displayed in prominent locations in the premises.

- 26) No person under 18 Years of age shall be permitted on the premises after 21.00 hours unless accompanied by an adult over the age of 18 or when attending a pre-booked private function.
- 27) Children under 16 years of age remain the responsibility of the accompanying adult when using the premises and/or exterior area. Staff are not allowed to be in sole supervision of children.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

- 1) Noise from the premises (including music and speech) shall be inaudible within any noise sensitive premises, which has one or more windows open to allow for ventilation. The test for fulfilment of this condition shall be that noise from the premises shall be no more than barely audible at the boundary of any nearby noise sensitive premises.
- 2) In the event of the transmission of any recognised international sporting event falling outside of the standard hours given above, licensing activities in the form of Films, Indoor Sporting Events, Performance of Dance, Provision of Facilities for Making Music, Provision of Facilities for Dancing, Late Night Refreshment, Supply of Alcohol together with the Hours Premises are Open to the Public may commence one hour before the start of the event and end one hour after the end of the event subject to the Licensing Authority and the Police being notified ten days beforehand, with **both** the Licensing Authority and the Police giving their prior written consent in each case.
- 3) All doors and windows on the rear elevation of the premises shall be closed at all times during which regulated entertainment in any form is being provided. Such doors are not to be used for access and egress during the provision of regulated entertainments including for the service and/or supply of refreshments and/or alcohol.
- 4) There shall be no service or supply of late night refreshments in the garden or otherwise outside of the premises after 22.30hrs on Sundays or after 23.00hrs on Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays. There shall be no consumption of late night refreshments in the garden or otherwise outside of the premises after 22.50hrs on Sundays or after 23.20hrs on Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays.
- 5) There shall be no service or supply of alcohol in the garden or otherwise outside of the premises after 22.30hrs on Sundays or after 23.00hrs on Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays. There shall be no consumption of alcohol in the garden or otherwise outside of the premises after 22.50hrs on Sundays or after 23.20hrs on Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays.

### **Annex 4 – Plans:-**

This licence is issued subject to the attached approved plan (plan which was submitted as part of the application process) and now forms a very important part of the 'authorisation'.

*(Any alternation made to the premises or a substantial change to the approved plans which are currently in the possession of the Council may require a variation of the licence. You are advised to consult with this Licensing Authority before you make any proposed changes).*

### **IMPORTANT:**

Embedded Restrictions under the Licensing Act 1964 apply to the licence otherwise indicated at annex 2 – Conditions consistent with the Operating Schedule.



This licence is issued subject to the relevant (Licensing Act 2003, the Act) legislation and does not constitute an authorisation for any other purpose administered by Crawley Borough Council and it may not be construed that the grant of this premises licence shall indicate the approval of any other authorisation administered by this Council.

This licence forms an authorisation which indicates the approved licensable activities applicable to the premises so mentioned, the times of these activities, the approved layout of the premises and the conditions by which the premises may lawfully operate.

You are advised that in accordance with s136 of the Act, a person commits an offence if they carry on or attempt to carry on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation or knowingly allow a licensable activity to be so carried on.