

# Premises Licence

(Licensing Act 2003- Part A)

## CRAWLEY BOROUGH COUNCIL

Licensing Section, Town Hall, The Boulevard, Crawley,  
West Sussex. RH10 1UZ - 01293 438289



Premises licence number

**05/00165/LAPRE**

### Part 1 - Premises details

**Postal address of premises, or if none, ordnance survey map reference or description**

Gatwick Manor Hotel  
London Road  
Lowfield Heath

**Post town** CRAWLEY

**Post code** RH10 9ST

**Telephone number** 01293 526301

**Where the licence is time limited the dates**

N/A

**Licensable activities authorised by the licence**

Supply of Alcohol; Late Night refreshment;  
Live Music, Recorded Music, anything of a similar description;

**The times the licence authorises the carrying out of licensable activities**

**Live Music, Recorded Music and anything of a similar description;**

Standard days and timings: Monday – Sunday 10:00hrs to 00:00hrs

**Late Night Refreshment**

Standard days and timings: Monday – Sunday 23:00hrs to 00:30hrs

**Supply of Alcohol**

Standard days and timings: Monday – Sunday 10:00hrs to 00:00hrs

Seasonal Variations for standard timings stated above:

*On St. David's day, St. Patrick's Day, St. George's Day and St. Andrew's day, the finish time will be extended by one hour.*

*For statutory bank holiday weekend periods (Friday, Saturday, Sunday and Monday) and for the Thursday before Good Friday and for Christmas Eve, the finish time will be extended by one hour beyond the standard times. On occasions of local, national or international significance or for charitable events, limited to twelve per year, the finish time will be extended by one hour, with fourteen days' notice and agreement with the police.*

**Loxley Bar, Shipley Bar and the Tythe Bar are authorised to carry out the following activities;–**

**Supply of Alcohol; Live Music, Recorded Music And anything similar;**

Standard days and timings: Monday – Sunday 09.00hrs – 01.00hrs

**Loxley Bar, Shipley Bar and the Tythe Bar are authorised for Late Night Refreshment;**

Standard days and timings: Monday - Sunday 23.00hrs – 01.00hrs

**The opening hours of the premises**

Standard days and timings: Monday – Sunday 07:00hrs to 00:30hrs

**Loxley Bar, Shipley Bar and the Tythe Bar are permitted to open at the following times;**

Standard days and timings: Monday – Sunday 07:00hrs to 02:00hrs

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

ON AND OFF THE PREMISES

## Part 2

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Greene King Retailing Limited  
Abbot House  
Westgate Brewery  
Bury St Edmunds  
Suffolk  
IP33 1QT

**Registered number of holder, for example company number, charity number (where applicable)**

5265451

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**



### **Annex 1 –Mandatory Conditions**

- 1 If this premises licence authorises the supply/sale of alcohol, the following two conditions apply:
  - (i) No supply of alcohol may be made under the premises licence at a time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated supervisor does not hold a personal licence or his personal licence is suspended.
  - (ii) Every supply/sale of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  
- 2 If this premises licence authorises the exhibition of film(s), the admission of children under the age of 18 years is restricted in accordance with the age restrictions of the British Board of Film Classification (BBFC) or authority designated under Section 4 of the Video Recordings Act 1984.
  
- 3 If this premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity (as defined by the Private Security Industry Act 2001) then such individuals must be licensed by the Security Industry Authority.  
*(Condition 4 effective from 6th April 2014)*
  
4. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.  
  
(2) For the purposes of the condition set out in paragraph 1—
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula—
$$P = D + (D \times V)$$
where—
    - (i) P - is the permitted price,
    - (ii) D - is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V - is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
    - (i) the holder of the premises licence,
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3). Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4). (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.  
*(Conditions 5 to 8 effective from 1st October 2014)*
5. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available
7. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
- (b) an ultraviolet feature.

8. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

## **Annex 2 – Conditions consistent with the Operating Schedule**

- (1) Embedded restrictions under the Licensing Act 1964 pertaining to Permitted Hours, Credit Sales and Children in Bars are removed from this licence.
- (2) When door staff are used they will be Security Industry Authority (SIA) approved and operate in accordance with the security industry guidelines.
- (3) A zero tolerance towards illegal drugs will be enforced at all times
- (4) If a disc jockey is used on any night then he/she will ask customers to leave quietly
- (5) All instances of crime & disorder will be reported to the police and will be kept in an incident log book
- (6) Free drinking water will be available at all times
- (7) Additional patrols will take place by members of staff, internally and externally, to limit any noise pollution when entertainment is being offered within the premises.
- (8) Notices will be displayed asking customers to respect our neighbours when leaving the premises.
- (9) Soft Drinks and non- alcoholic drinks will be available if we decide to use the option to stay open for an extended period between the cessation of the supply of alcohol and the closure of the premises
- (10) When children are allowed upon the premises, any entertainment offered within the premises will be suitable for young persons
- (11) Children will be required to be supervised by the accompanying adult at all times
- (12) A non-smoking area will be provided
- (13) Recognised proof of age scheme will be enforced

*See attached - existing public entertainment licence conditions*

## **Annex 3 – Conditions attached after a hearing by the licensing authority**

N/A

## **Annex 4 – Plans:-**

This licence is issued subject to the attached approved plan (plan which was submitted as part of the application process) and now forms a very important part of the ‘authorisation’.

*(Any alternation made to the premises or a substantial change to the approved plans which are currently in the possession of the Council may require a variation of the licence. You are advised to consult with this Licensing Authority before you make any proposed changes).*

### **IMPORTANT:**

This licence is issued subject to the relevant (Licensing Act 2003, the Act) legislation and does not constitute an authorisation for any other purpose administered by Crawley Borough Council and it may not be construed that the grant of this premises licence shall indicate the approval of any other authorisation administered by this Council.

This licence forms an authorisation which indicates the approved licensable activities applicable to the premises so mentioned, the times of these activities, the approved layout of the premises and the conditions by which the premises may lawfully operate.

You are advised that in accordance with s136 on the Act , a person commits an offence if they carry on or attempt to carry on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation or knowingly allow a licensable activity to be so carried on.